

### **Department Mission:**

Klamath County Information Technology - Multimedia delivers presentation, audio and visual services that empower, support and serve all county departments in the accomplishment of their respective missions. We provide support for the planning, design, implementation and operation of cost-effective presentation technologies and methodologies.

### **Mandated Services:**

While not directly providing mandated services the IT department provides critical support to the mandates of other departments:

- District Attorney
- Board of County Commissioners
- Klamath County Sheriff's Office

### **Self-Imposed Services:**

While "self-imposed" many of our services our critical to other departments:

- Video cable cast of County Meetings
- Conference Room Scheduling
- Public Information and Alerts
- Website Design

### **Department Overview:**

Klamath County Information Technology - Multimedia provides personnel and operating costs associated with the County's audio and video resources and meeting room services which generally benefit all departments.

### **Successes and Challenges:**

#### Trial Support

- Provide Audio/Visual Trial and Pre-Trial Support to District Attorney's Office as needed

#### Update to County Web Presence

- Leverage the new CivicPlus platform for website and citizen interaction

### **Budget Overview:**

We are funded through Internal Services charges to County Departments, the Library Service District, other agencies, grants and some direct revenue from and assessment data. As such, our

revenue is derived from multiple taxing districts and state funds as well as the General Fund. Even with the diversity of our revenue base, all of our customers are under financial pressure.

Since its creation in 2013, the Multimedia Department has gradually added to its core responsibilities and consolidated costs.

**Significant Changes:**

**Website Rebuild** – To provide better communication with our constituents, we have budgeted for a refresh of the County Websites.

**Addition of On-Call Personnel** – To provide additional support during large public meetings, monthly Planning meetings, and for when the current Multimedia staff is out sick or on vacation.

Klamath County, Oregon  
2017-2018 Budget Financial Presentation  
1540 Multimedia

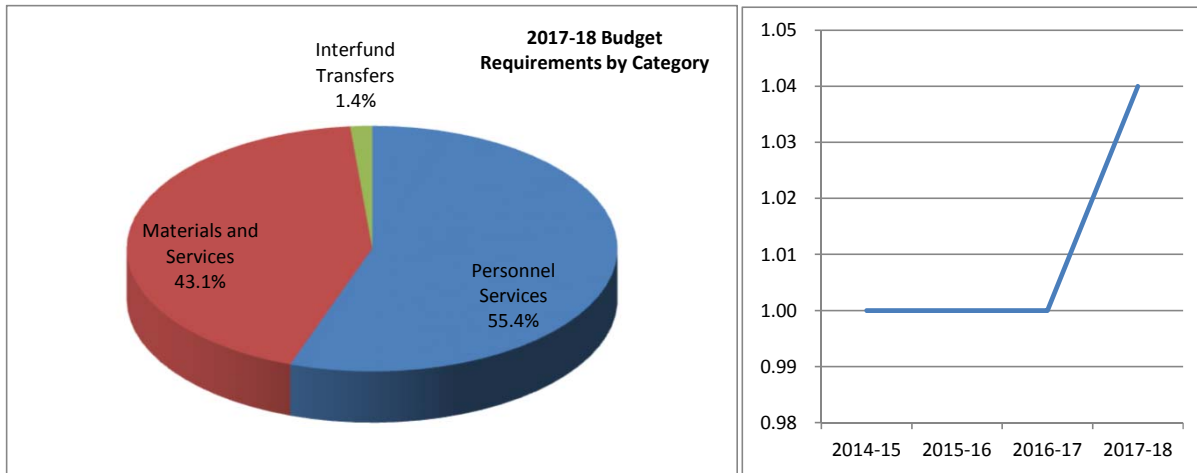
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2017-18 Budget
<b>Requirements by Budgetary Category</b>				
Personnel Services	63,596	68,120	70,585	76,677
Materials and Services	31,054	30,911	45,771	59,686
<b>Subtotal Current Expenditures</b>	<b>94,650</b>	<b>99,031</b>	<b>116,356</b>	<b>136,363</b>
Interfund Transfers	-	2,000	2,000	2,000
<b>Subtotal Noncurrent Expenditures</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Total Requirements by Budgetary Category</b>	<b>94,650</b>	<b>101,031</b>	<b>118,356</b>	<b>138,363</b>

<b>Requirements by Fund</b>				
Multimedia (6000)	94,650	101,031	118,356	138,363
<b>Total Requirements by Fund</b>	<b>94,650</b>	<b>101,031</b>	<b>118,356</b>	<b>138,363</b>

<b>Resources by Budgetary Category</b>				
Charges for Services	1,771	1,525	4,410	-
Interfund Transfers	92,879	99,506	113,946	138,363
<b>Total Resources by Budgetary Category</b>	<b>94,650</b>	<b>101,031</b>	<b>118,356</b>	<b>138,363</b>

<b>Full-Time Employee Equivalents</b>	1.00	1.00	1.00	1.04
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<b>Mandate</b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Multimedia	138,363	76,677	1.04
<b>Total Mandates</b>	<b>138,363</b>	<b>76,677</b>	<b>1.04</b>



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Department	Status	Title	FTE	Benefit Group	Union	Current Grade	Current Step	Total Wages w/COLA	Unemployment	FICA/Medicare	KCWC-WCOMP	WC	Medical CAP	HRA/VEBA (Wages)	Life Insurance	STD	Retirement/PERS Amount	Grand Total w/Benefits
									51560	51100	51570	51200	51300	51310	51330	51340	51400/51410	
Internal Service Multimedia	Filled	Computer Support Technician (Video)	1.0000	Fulltime Local 121	Local 121	LH19	4	\$47,049.03	\$235.25	\$3,599.25	\$823.36	\$34.32	\$13,380.00	\$0.00	\$14.28	\$132.00	\$7,998.34	\$73,265.82
		Overtime						\$1,000.00	\$5.00	\$76.50	\$17.50	\$0.00	\$0.00	\$0.00				\$1,099.00
Internal Service Multimedia	Vacant	On Call Video Technician	0.0385			UH18	1	\$1,293.61	\$6.47	\$98.96	\$22.64	\$1.32	\$0.00	\$0.00				\$1,423.00
			1.0385					\$49,342.64	\$246.71	\$3,774.71	\$863.50	\$35.64	\$13,380.00	\$0.00	\$14.28	\$132.00	\$7,998.34	\$75,787.82

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# General Ledger

## Budget Analysis

User: vnoel  
 Printed: 03/17/2017 - 11:14AM  
 Fiscal Year: 2018



2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	Account	Description	FTE	2018 Requested	2018 Proposed	2018 Approved	2018 Adopted
				6000	Internal Services					
				1540	Multimedia					
				R30	Charges for Service					
0.00	0.00	0.00	0.00	1541-1500-4300	Charges for Service	0.00	0.00	0.00	0.00	0.00
21.00	42.00	0.00	0.00	1541-1500-4301	Copies	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-4305	Rental Income	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-4317	Cablecasting and Recording	0.00	0.00	0.00	0.00	0.00
525.00	682.50	0.00	0.00	1541-1500-4317	Video Production	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-4317	Website Maintenance	0.00	0.00	0.00	0.00	0.00
546.00	724.50	0.00	0.00		Charges for Service Totals:	0.00	0.00	0.00	0.00	0.00
				R31	Interdepartmental Charges					
1,225.00	800.00	4,410.00	0.00	1541-1500-4398	Charges for Services - Interna	0.00	0.00	0.00	0.00	0.00
1,225.00	800.00	4,410.00	0.00		Interdepartmental Charges Totals:	0.00	0.00	0.00	0.00	0.00
				R40	Other Local Revenue					
0.00	0.00	0.00	0.00	1541-1500-4400	Miscellaneous	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Other Local Revenue Totals:	0.00	0.00	0.00	0.00	0.00
				R70	Interfund Transfers					
92,878.61	99,506.32	113,946.00	0.00	1541-1500-4901	Trans - Internal Serv Non Dept	0.00	138,363.00	138,363.00	0.00	0.00
92,878.61	99,506.32	113,946.00	0.00		Interfund Transfers Totals:	0.00	138,363.00	138,363.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		REVENUES TOTALS:	0.00	138,363.00	138,363.00	0.00	0.00
				E10	Personnel Services					
40,729.10	43,023.55	45,489.00	0.00	1541-1500-5000	Salaries and Wages	1.04	49,151.00	49,151.00	0.00	0.00
669.30	1,459.49	0.00	0.00	1541-1500-5011	Overtime	0.00	1,000.00	1,000.00	0.00	0.00
3,130.32	3,335.90	3,480.00	0.00	1541-1500-5110	FICA	0.00	3,836.00	3,836.00	0.00	0.00

2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	Account	Description	FTE	2018 Requested	2018 Proposed	2018 Approved	2018 Adopted
31.90	31.36	34.00	0.00	1541-1500-5120	Workmans Compensation Tax	0.00	36.00	36.00	0.00	0.00
10,500.20	11,100.04	12,060.00	0.00	1541-1500-5130	Medical Insurance	0.00	13,380.00	13,380.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-5131	VEBA	0.00	0.00	0.00	0.00	0.00
20.33	14.28	14.00	0.00	1541-1500-5133	Life Insurance	0.00	14.00	14.00	0.00	0.00
36.70	183.00	183.00	0.00	1541-1500-5134	Short Term Disability	0.00	132.00	132.00	0.00	0.00
6,923.98	7,314.00	7,733.00	0.00	1541-1500-5140	Retirement - General	0.00	7,999.00	7,999.00	0.00	0.00
62,041.83	66,461.62	68,993.00	0.00		Personnel Services Totals:	1.04	75,548.00	75,548.00	0.00	0.00
				E11	Interdepartmental Charges					
724.44	778.48	682.00	0.00	1541-1500-5156	Unemployment Compensation	0.00	251.00	251.00	0.00	0.00
830.14	879.02	910.00	0.00	1541-1500-5157	Workmans Compensation	0.00	878.00	878.00	0.00	0.00
1,554.58	1,657.50	1,592.00	0.00		Interdepartmental Charges Totals:	0.00	1,129.00	1,129.00	0.00	0.00
				E20	Material and Services					
0.00	0.00	0.00	0.00	1541-1500-6010	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00
1,896.00	2,278.00	2,500.00	0.00	1541-1500-6200	Contract Services	0.00	2,500.00	2,500.00	0.00	0.00
0.00	158.33	0.00	0.00	1541-1500-6232	Software Support	0.00	0.00	0.00	0.00	0.00
71.99	0.00	0.00	0.00	1541-1500-6232	Hardware Maintenance	0.00	0.00	0.00	0.00	0.00
2,510.45	3,441.11	16,000.00	0.00	1541-1500-6233	Website Hosting Services	0.00	24,088.00	24,088.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6310	Dues	0.00	0.00	0.00	0.00	0.00
1,348.95	100.00	0.00	0.00	1541-1500-6330	Equipment	0.00	3,000.00	3,000.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6331	Computer Software	0.00	1,200.00	1,200.00	0.00	0.00
887.14	71.41	100.00	0.00	1541-1500-6600	Supplies - Office	0.00	100.00	100.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6601	Supplies - Other	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6603	Postage	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6700	Travel & Training	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6702	Staff Travel & Training	0.00	0.00	0.00	0.00	0.00
740.53	498.52	400.00	0.00	1541-1500-6753	Utilities - Cable TV	0.00	500.00	500.00	0.00	0.00
571.14	555.33	2,018.00	0.00	1541-1500-6755	Telephone	0.00	2,000.00	2,000.00	0.00	0.00
8,026.20	7,102.70	21,018.00	0.00		Material and Services Totals:	0.00	33,388.00	33,388.00	0.00	0.00
				E21	Interdepartmental Charges					
4,932.00	5,541.00	6,366.00	0.00	1541-1500-6990	Internal Services	0.00	6,721.00	6,721.00	0.00	0.00
15,772.00	15,583.00	15,648.00	0.00	1541-1500-6991	Facility Services	0.00	15,659.00	15,659.00	0.00	0.00
1,870.00	1,960.00	1,985.00	0.00	1541-1500-6992	Tech Maint Hardware Chg	0.00	1,875.00	1,875.00	0.00	0.00



2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	Account	Description	FTE	2018 Requested	2018 Proposed	2018 Approved	2018 Adopted
453.00	475.00	500.00	0.00	1541-1500-6993	Tech Maint User Chg	0.00	581.00	581.00	0.00	0.00
0.00	84.00	46.00	0.00	1541-1500-6994	Risk Management	0.00	490.00	490.00	0.00	0.00
0.00	166.00	208.00	0.00	1541-1500-6995	Insurance Liability	0.00	972.00	972.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6999	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6999	Postage - Internal	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	1541-1500-6999	Tech Supplies - Internal	0.00	0.00	0.00	0.00	0.00
23,027.00	23,809.00	24,753.00	0.00		Interdepartmental Charges Totals:	0.00	26,298.00	26,298.00	0.00	0.00
0.00	2,000.00	2,000.00	0.00	E70	Interfund Transfers					
				1541-1500-9003	Trans - Equipment Reserve	0.00	2,000.00	2,000.00	0.00	0.00
0.00	2,000.00	2,000.00	0.00		Interfund Transfers Totals:	0.00	2,000.00	2,000.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		EXPENDITURES TOTALS:	1.04	138,363.00	138,363.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		DEPARTMENT REVENUES	0.00	138,363.00	138,363.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		DEPARTMENT EXPENSES	1.04	138,363.00	138,363.00	0.00	0.00
0.00	0.00	0.00	0.00		Multimedia Totals:	(1.04)	0.00	0.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		FUND REVENUES	0.00	138,363.00	138,363.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		FUND EXPENSES	1.04	138,363.00	138,363.00	0.00	0.00
0.00	0.00	0.00	0.00		Internal Services Totals:	(1.04)	0.00	0.00	0.00	0.00

2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	Account	Description	FTE	2018 Requested	2018 Proposed	2018 Approved	2018 Adopted
94,649.61	101,030.82	118,356.00	0.00		REPORT REVENUES	0.00	138,363.00	138,363.00	0.00	0.00
94,649.61	101,030.82	118,356.00	0.00		REPORT EXPENSES	1.04	138,363.00	138,363.00	0.00	0.00
0.00	0.00	0.00	0.00		REPORT TOTALS:	(1.04)	0.00	0.00	0.00	0.00