



Board of Commissioners' Administrative Meeting
March 30, 2021 ~ 1:00pm ~ Room 214

3/30/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Myles Maxey / Developmental Disabilities; Vickie Noel / Finance; Amanda Blodgett / Klamath Health Partnership; Pam Ruddock / SCOEDD; Billy Stripling / Sheriff's Office.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Approval And Signature Of 401(A) Plan

Amanda Van Riper presents the Board with the 401(A) Plan for signature and approval. Commissioner Morris motions to sign off on the Nationwide 401(A) Plan. Commissioner Boyd seconds. Unanimous vote. Approved.

2. Telecommuting Policy Discussion Continued

Amanda Van Riper addresses the Board and said, I made a few updates to the policy. One update was to change the do's and don'ts to suggested do's and don'ts. The second was to remove the recommendation of employers calling employees every hour. The other updates were grammatical changes. Commissioner Boyd said, should we put a sunset clause to this? Commissioner Morris said, we could, my thought was this would sort of be the way forward from here on out but if we wanted some kind of mechanism to see if it's working, maybe we sunset it in a year. The thought was to transition to something more permanent. Ms. Van Riper said, I could add a section stating this policy is subject to review by the Board. If it's not working, the manager can always pull it. Commissioner Boyd said, if it seems to not be working, we could bring it back. Ms. Van Riper asks, how do you want to address department heads, do you want to allow them to telecommute? The Board was in agreement that it was not appropriate for department heads to telecommute. Commissioner Morris said, maybe it makes sense to have department heads telecommute one day a week. Commissioner Boyd said, I think the department heads, in the nature of what they do, should be flexible enough to stay home if they need to. I want to make sure every department is

open every day during normal business hours. Commissioner Morris said, that is in the policy. Commissioner Morris said, why don't we leave it as this is a policy for employees not department heads and department heads can talk to their liaison if they want to telecommute. Commissioner Morris motions to approve and sign the policy. Commissioner Boyd seconds. Unanimous vote. Approved. The Board agreed to have Ms. Van Riper send the policy out to department heads.

3. Department Request -Public Health Time Donation

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner Boyd seconds. Unanimous vote. Approved.

4. Reclassification Of Museum Manager

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner Boyd said, I'm not in agreement to change anyone today. (Commissioner DeGroot joined the meeting for this item.) Commissioner Morris explains the item to Commissioner DeGroot. Commissioner Morris re-motions. Commissioner DeGroot seconds. Commissioner Boyd said, I don't agree with this because, we've told other employees we are not doing reclasses and I want to make sure we're working with our employees and want to make everything fair. Commissioner Morris said, this was being looked at before the comp and class study. Commissioner DeGroot said, I think we have several employees that need to be reclassified but I was wanting to do this through the budget process and I've been fairly consistent on that. I'd like to give this some more thought. Commissioner Morris withdraws her motion and asks staff to put this item on next week's agenda.

5. Volunteer Opportunity

Amanda Van Riper addressed the Board. She received a request from Klamath Health Partnership asking for volunteers to help at a vaccine clinic at the Fairgrounds. Amanda Blodgett said they would like trained traffic control volunteers if possible. The Board was in agreement to allow County staff to volunteer for the clinic. Commissioner Morris asks Ms. Van Riper to draft an email for Commissioner Morris to send to the Department Heads.

5. Myles Maxey - Developmental Disabilities

1. Approval To Sponsor Equipment As Part Of The Moore Park Project

Myles Maxey addresses the Board. He would like to sponsor an accessible merry-go-round for the Moore Park Project. The cost is \$12,000. He said, as it stands now, anything over \$10,000 needs to go out for bid. He said, Commissioner Morris asked me to come in today to see how the Board felt about using funds from the White Avenue sale. Commissioner Boyd asks about going out for bid. Mr. Maxey explains, the whole project was already sent out for bid, they are now wanting sponsors to donate to purchase the equipment. Commissioner Boyd said, I agree with it but I want it to be a gift from us to the City. I don't want the County to have any liability in it. I want to have an agreement with the City that indemnifies the County on this. Mr.

Maxey also asks the Board's opinion on allowing his staff to volunteer to help in the building process. Commissioner Boyd said, I would encourage them to do it on their own time. Mr. Maxey said, I was thinking we could do a half day, during work hours, and it would be this is Klamath County Development Disabilities Services coming out to help build the playground. The Board was in agreement.

6. BOCC

1. Sergeant's Compensation Package Discussion Continued

Commissioner Boyd said, we need to figure out where we're gonna be with the Sheriff's Office. I'm ok with everything on their request except the four steps because every other department has 7 steps and want everyone to be the same. Commissioner Morris agreed and said I support the Sergeant request as presented by Sergeant Kaber save for somehow revisiting the four step issue. Amanda Van Riper asks, on the HRA contribution, is that in addition to what they are currently getting? Commissioner Boyd said, yes that was the intent. Commissioner DeGroot said, to be clear, this is for the 7 sergeants currently employed with the County not something that we're going to offer to new sergeants. Commissioner Boyd said, I suggest we write up a very clear and concise agreement and have the sergeants review it and then all 7 of them and us sign the agreement. Commissioner DeGroot said, I like where you're going but I think there are requests within their requests that might effect future sergeants and those should be outlined in a different document. The Board was in agreement to direct HR to prepare a memo that includes everything Sergeant Kaber outlined but leaves out the 4 step pay scale. Commissioner Boyd said, we need to say in the memo why we're leaving out the 4 step pay scale. The Board agreed to make the VEBA effective January 1. Ms. Van Riper will send the memo to the sergeants and bring this item back to the Board in tomorrow's work session. Billy Stripling addresses the Board. He said, we anticipated the four step pay scale wouldn't be approved and so we would like to request everyone be bumped up two steps on the seven step pay scale. Commissioner Boyd said, I'd like to leave it as is and see what the number would be. Commissioner Morris said, I would be in agreement. Commissioner DeGroot said, I'd like to see the numbers first.

2. SCOEDD Grant Support Letter Request

Commissioner Morris motions to sign the letter supporting the Kiger Stadium renovations project. Commissioner Boyd seconds. Unanimous vote. Approved.

3. Project Home Front / Oregon 8 Motel Discussion Continued

Commissioner Morris said, I sent you a draft Op-ed, FAQ and potential letter to folks that are out there and I wanted to see where the Board was at on this. The piece I wanted to discuss it the communication piece. Commissioner DeGroot said, thank you for putting this all together. It looks great and I'm ok with releasing both of these documents. Commissioner Morris said, what are next steps for the renters? Commissioner DeGroot said, we're not closing today. Some things are getting taken care of first and so we don't know when

that closing date will be. I'd like to have a conversation with Mr. Vaughn about coming up with two strategies, one, how to assist those that don't want to stay and the second, I want to talk with him about what it would look like for him to manage that property for now with those folks staying there while we look for long term solutions or if we need to contract with a property management company as we do with some other properties. I think it's important for the public to know, we are not going to make anyone homeless. We do have a little bit of time because they are not prepared for closing yet. Commissioner Morris said, similarly I would like to share with the folks out there, no one is getting kicked out. We will work with anyone who wants to stay and with anyone who wants to relocate but nobody is getting kicked out. Nobody needs to have this as a stressor. Commissioner DeGroot said, it sounds like for most folks we've heard from, this has always been a temporary solution to a permanent problem and maybe getting them hooked up with the right entities and organizations that can help them get to that next long term goal, that's doing a service to our citizens so I want to come up with a strategy and help them work towards that long term housing solution. Commissioner Morris agreed and said so it sounds like there's agreement to communicate with folks that no one is getting kicked out. We want to work with you and if you need to stay because there's nothing available right now then we'll work with you. Commissioner DeGroot said, I like it. Commissioner Boyd said, are you going to allow more people in or limit it to the people that are currently living there? Commissioner DeGroot said, for now it's only the folks that are currently there. We just don't know what we don't know and I think that is a long term strategy discussion probably post ownership. Commissioner Morris said, that sounds reasonable.

4. Social Gaming License Application

Haley Huffman addresses the Board. We had a business, the Klamath Social Club, apply for a social gaming license. The Sheriff reviewed the application, completed the background checks and recommended the license be granted. However, the County Code states the applicant must have a valid liquor license to receive a social gaming license. This is only a stipulation in County Code not in the Statutes. Ms. Huffman stated, the applicant does not wish to serve alcohol at their business. I checked with Counsel's office and you have two options, deny the license because the applicant doesn't meet the requirement of having a liquor license or change our Code which would involve noticing two public hearings and the revision would take effect 90 days from the date of approval. The Board was in agreement to proceed with revising the Code and directed Ms. Huffman to contact the applicant and let them know we will proceed with revising our Code to remove the stipulation that a liquor license is required in order to be granted a social gaming license.

7. Other County Business

None.

8. Adjournment

1:55pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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