



Board of Commissioners Business Meeting Agenda  
June 8, 2021 ~ 8:30am ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/klamath-county-government-television---l)

**2. Call To Order & Those Present**

**3. Public Comment**

**1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:**

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

**4. Agenda Deletions/Additions**

**5. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The June 1, 2021 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

## 6. Prior Approved Items

### 1. In The Matter Of Approving The Coronavirus Relief Fund Grant Agreement No. 2618 Between The State Of Oregon And Klamath County. Vickie Noel - Finance

**Background:** Klamath County will be the subrecipient of Coronavirus Relief Grant No. 2618 from the State of Oregon. The performance period for this grant is from March 1, 2020, through December 31, 2021. The purpose of the grant is to 1) Provide culturally responsive, low-barrier access to COVID-19 vaccination, with a special emphasis on populations experiencing vaccine inequality or reduced vaccination rates; 2) Marketing and promotional costs encouraging COVID-19 vaccination; and 3) Transporting persons to and from COVID-19 vaccination sites.

**Fiscal Impact:** \$444,458.97 Revenue to the Commissioner Misc Grants fund.

**Recommended Motion:** Motion to approve and authorize the chair to sign was made and approved at the May 28, 2021 Work Session meeting.

Documents:

[14843.PDF](#)

## 7. Proclamations/Presentations

### 1. In The Matter Of Proclaiming June 15, 2021 As Elder Abuse Awareness Day In Klamath County, Oregon. - BOCC

**Background:** Read proclamation.

**Fiscal Impact:** None

**Recommended Motion:** None.

Documents:

[06-08-21-BOCC-PROCLAMATION ELDER ABUSE AWARENESS DAY.PDF](#)

## 8. Budget Resolutions

### 1. Approve A Budget Change Within The Mental Health – Developmental Disabilities Fund For Fiscal Year 2021-22. Vickie Noel - Finance

**BACKGROUND & CONCLUSIONS:** After the Budget Committee approved the 2021-22 budget, the Board approved a reclassification of Director and Lead Assessor as well as the addition of .75 FTE. (Addition of a Quality Assurance/Project Coordinator and a .75 Assessor, deletion of a vacant case aide position). This resolution will add \$70,374.00 in expenditures to Personnel Services and decrease Reserve for Future Expenditures by the same amount.

**FISCAL IMPACT:** No fiscal impact, change in expenditure categories of \$70,374.00 in the Mental Health – Developmental Disabilities fund.

**RECOMMENDED MOTION:** Approve the budget resolution as outlined in the attached documents for changes to the Mental Health – Developmental Disabilities fund; no fiscal impact, change in expenditure categories of \$70,374.00

Documents:

[DDS BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

### 2. In The Matter Of Approving A Budget Change Within The Community Development, Solid Waste, Parks, And General - Non-Departmental Funds. Vickie Noel - Finance

**BACKGROUND & CONCLUSIONS:** After the Budget Committee approved the 2021-22 budget, the Board approved the reclassification of the Community Development Manager. This resolution will add \$7,840 in expenditures to Personnel Services and reduce Equipment in the Parks budget, Operating Contingency in the Solid Waste and Building departments, Public Outreach in Planning, Reserve for Future Expenditures in Onsite, and Recycling departments, and create an additional General fund contribution of \$313 to Code Enforcement.

**FISCAL IMPACT:** \$313.00 transfer from General Fund – Non Dept to Code Enforcement. No fiscal impact in the other departments, however there is a total change in Expenditure categories of \$7,840.00.

**RECOMMENDED MOTION:** Approve the budget resolution as outlined in the attached documents for changes to the Community Development, Solid Waste, Parks and General Fund

– Non departmental funds; Fiscal impact is a \$313 additional transfer from the General fund to Code enforcement, and a total change in expenditure categories of \$7,840.00.

Documents:

[COMM DEVELOPMENT BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

**3. In The Matter Of Approving A Budget Change Within The District Attorney Special Revenue Fund For Fiscal Year 2021-22. Vickie Noel - Finance**

**BACKGROUND & CONCLUSIONS:** After the Budget Committee approved the 2021-22 budget, the Board approved a reclassification of the Victim's Assistance Coordinator. This resolution will add \$9,382.00 in expenditures to Personnel Services and increase grant revenues received by the State by the same amount.

**FISCAL IMPACT:** \$9,382.00 Increase in revenues and expenditures to the District Attorney Special Revenue Fund.

**RECOMMENDED MOTION:** Approve the budget resolution as outlined in the attached documents for changes to the District Attorney Special Revenue fund; fiscal impact is a \$9,382.00 increase in revenues and expenditures.

Documents:

[DA SPECIAL REVENUE BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

**4. In The Matter Of Approving A Budget Change Within The Fairgrounds Fund For FY 2021-22. Vickie Noel - Finance**

**BACKGROUND & CONCLUSIONS:** After the Budget Committee approved the 2021-22 budget, the Board approved four (4) employee reclassifications. This resolution will add \$31,613 in expenditures to Personnel Services and reduce Contract Personnel Services in the Material and Services section by the same amount.

**FISCAL IMPACT:** No fiscal impact. Change in Expenditure categories of \$31,613

**RECOMMENDED MOTION:** Approve the budget resolution as outlined in the attached documents for changes to the Fairgrounds fund; there is no fiscal impact, however, there is a change in expenditure categories of \$31,613.

Documents:

[FAIRGROUNDS BOCC AGENDA ITEM SUMMARY PAGE.PDF](#)

**5. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund, Clerk's Office. Vickie Noel - Finance**

**Background:** This resolution is to increase personnel expenditures related to union contract negotiations completed after the budget process. It also includes overtime from the General Election. An increase in recording fees will cover the shortfall in budgeted personnel items.

**Fiscal Impact:** \$21,520.00 Increase in revenues and expenses within the General Fund Clerk's Office.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the Budget Resolution for fiscal year 2020-21 as outlined in the attached documents for changes to the General Fund, Clerk's Office.

Documents:

[BUDGET RESOLUTION 2020-21.PDF](#)

**6. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund, Assessor's Office And The Equipment Reserve Fund. Vickie Noel - Finance**

**Background:** The Assessor's Office has \$50,000 in salary savings and wishes to move \$30,000 to the Equipment Reserve and \$20,000 to Material and Services, Contract Personnel.

**Fiscal Impact:** \$30,000.00 transfer from Assessor to Equipment Reserve, reclassification of \$20,000 expenditures in the Assessor's fund.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the Budget Resolution for fiscal year 2020-21 as outlined in the attached documents for changes to the General Fund, Assessor's Office and the Equipment Reserve fund.

Documents:

[6-8-2021 ASR BR AGENDA SUMMARY.PDF](#)

**7. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Service Funds. Vickie Noel - Finance**

**Background:** This resolution increases personnel expenditures

related to a 2% cost of living adjustment made after completion of the budget approval process. The departments within Internal Services requiring a resolution for the COLA are Finance, GIS, and General Administration. The resolution also reduces the budgeted amount for the A&T Grant revenue to GIS and budgets some small revenue increase in Finance. The total amount of additional transfers from Internal Services Non-departmental are \$37,713.00.

**Fiscal Impact:** \$20,665.00 reduction in revenues, \$22,209.00 increase in personnel expenditures

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the Budget Resolution for fiscal year 2020-21 as outlined in the attached documents for changes to the Internal Service Fund departments.

Documents:

[6-8-2021 BUDGET BOCC AGENDA ITEM SUMMARY.PDF](#)

## 9. Bids/Awards/Proposals

### 1. In The Matter Of An Authorization To Issue A Quote For A 2022 ¾ Ton 4x4, Full Size, Extended Cab Pickup With Winch. Jeremy Morris, Public Works

**Background:** Klamath County Public Works is requesting authorization to issue a quote to replace a Foreman truck per the specifications attached. The vehicle being replaced is a 2005 ½ Ton Pickup that has 122,000 miles and +/- 25,000 hours (gas engine) and has recently been diagnosed with engine and rear end issues. This pickup is the last “gas” engine ½ ton truck (all others have been converted to diesel for longevity reasons). This vehicle was not included in the 2021-2022 Equipment Reserve budget as a line item, but Public Works has money in their Equipment Reserve budget. Approximate cost will be \$80,000. This vehicle will become the Road Superintendent’s truck. The Superintendents truck with +/- 90,000 miles will be rolled down to Foremen. We apologize for not having this as a line item in the 21/22 vehicle budget. The diagnosis of engine problems occurred at the end of April. We hope to receive this vehicle in +/- 150 days if it is ordered soon.

**Fiscal Impact:** Fiscal Impact is none.

**Recommended Motion:** Board to authorize Public Works to issue a quote for a 2022 ¾ Ton 4x4, Full Size, Extended Cab Pickup with Winch. There is no fiscal impact to the Public Works Equipment Reserve Budget at this time.

Documents:

[2022 PICKUP BLUE SHEET REQUEST.PDF](#)

## 10. Agreements

### 1. In The Matter Of Executing The Contract Between Klamath County And Marcum & Sons, LLC For The 2021 Sprague River (Ivory Pine Rd) Bridge Project. Jeremy Morris, Public Works

**Background:** The Board of County Commissioners awarded the bid for the above referenced project on May 25, 2021. Execution of the contract finalizes the award and authorizes Marcum & Sons, LLC to commence with the project.

**Fiscal Impact:** \$1,126,136.31 expenditure to the Public Works Federal Road Funds.

**Recommended Motion:** Board to approve and sign the contract between Klamath County and Marcum & Sons, LLC for the 2021 Sprague River (Ivory Pine Rd) Bridge project. Fiscal impact is \$1,126,136.31 expenditure to the Public Works Federal Road Funds.

Documents:

[2021 SPRAGUE RIVER IVORY PINE RD BRIDGE CONTRACT BLUE SHEET.PDF](#)

### 2. In The Matter Of An Agreement Between Klamath County And The Klamath Community College Foundation DBA Klamath IDEA To Promote Economic Development. Vickie Noel - Finance

**Background:** During the April 27, 2021 public Finance meeting, the Klamath County Board of Commissioners authorized \$15,000.00 to Klamath IDEA to assist in funding the entrepreneur-focused economic development plan. A contract for services is now signed by the Klamath Community College Foundation Board Chair and presented for signature by the Klamath County Board of Commissioners.

**Fiscal Impact:** \$15,000.00 expenditure to Economic Development Fund in FY 2021-2022.

**Recommended Motion:** Approve and sign the contract with Klamath Community College Foundation DBA Klamath IDEA to promote economic development. Fiscal impact of \$15,000.00 expenditure to the Economic Development Fund in FY 2021-2022.

Documents:

[6-8-2021 KLAMATH COUNTY ECONOMIC DEVELOPMENT GRANT PROGRAM TIMELINE.PDF](#)

## 11. Licenses

### 1. In The Matter Of Approving A Recommendation For A New Liquor License For Crescent Lake Lodge & Resort. - BOCC

**Background:** The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

**Fiscal Impact:** Revenue to the General Fund-Commissioners of \$25.00 for each new license.

**Recommended Motion:** Note for the Record.



Documents:

[06-08-21-BOCC-LIQUOR LICENSE.PDF](#)

## 12. Other County Business

## 13. Commissioner Reports

## 14. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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