



Board of Commissioners Business Meeting Agenda  
May 18, 2021 ~ 8:30am ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:**

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

**4. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The May 11, 2021 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[05-18-21-BOCC-WEEKLY PROCEEDINGS.PDF](#)

**5. Prior Approved Items**

**1. In The Matter Of An Agreement With The U.S. Department Of Treasury For Funding Provided Through The American Rescue Plan Act. - BOCC**

**Background:** Klamath County has been awarded funds through the American Rescue Plan Act, related to the COVID-19 pandemic. The attached agreement details the terms and conditions related to spending and reporting.

**Fiscal Impact:** Revenue of \$13,234,340.00 to the COVID-19 Pandemic Grant Fund.

**Recommended Motion:** Motion for Chair to sign agreement was made and approved in the May 11, 2021 Administrative Meeting. **Fiscal Impact:** Revenue of \$13,234,340.00 to the COVID-19 Pandemic Grant Fund.

Documents:

[20210512090023.PDF](#)

**6. Budget Resolutions**

**1. In The Matter Of The Adoption Of A Budget Resolution Within The District Attorney Special Revenue Fund And The General Fund – District Attorney’s Office. Vickie Noel**

**Background:** The CJC authorized \$8,000.00 of their grant to be applied to administrative fees for the Chief Administrative

Officer. This resolution transfers those funds to the General Fund District Attorney's budget where personnel expenditures reside.

**Fiscal Impact:** \$8,000.00 transfer between District Attorney Special Revenue Fund and General Fund – District Attorney's Office.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the Budget Resolution for fiscal year 2020-21 as outlined in the attached documents for changes to the District Attorney Special Revenue Fund and the General Fund – District Attorney's Office. The fiscal impact is \$8,000 transfer between the District Attorney Special Revenue Fund and the General Fund – District Attorney's Office.

Documents:

[5-18-2021 BR2021 DISTRICT ATTORNEY.PDF](#)

## 7. Resolutions

### 1. In The Matter Of Signing A Resolution Adopting The Klamath County Policy For Violations Bureau Base Fine Schedule For Animal Control Violations. - BOCC

**Background:** The Resolution and associated documents updating and revising the fine schedule in 2012 were inadvertently destroyed, making it necessary to have the Board of Commissioners sign a new Resolution adopting the fine schedule which is currently in place. There is no new fee or fee increase proposed and so no new hearing is required.

**Fiscal Impact:** None at this time.

**Recommended Motion:** Approve and sign the attached Resolution adopting the Klamath County Policy for Violations Bureau Base Fine Schedule for Animal Control Violations.

Documents:

[05-18-21-BOCC-RE2021-018 ANIMAL CONTROL DOG VIOLATION FINE SCHEDULE.PDF](#)

## 8. Orders

### 1. In The Matter Of Vacating Lots 742 And 743 Running Y Resort Phase 9. Map No. R-3808-015BA Tax Lots: 00800 And 00900. Erik Nobel, Planning

**Background:** The property owner of the two lots is Mitchell Weisberger who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision. The applicant paid the \$583 application fee to process the request to vacate the lots. Approval of the final order by the Board of Commissioners has no fiscal impact to the county.

**Fiscal Impact:** There is no fiscal impact to Klamath County.

**Recommended Motion:** Approve the Final Order to vacate the above described property located in Klamath County Oregon. (File No. LV 5-21). There is no fiscal impact to Klamath County.

Documents:

[BOCC PACKET LV 5-21.PDF](#)

### 2. In The Matter Of Vacating Lots 948 And 949 Of Running Y Resort Phase 11, 1st Addition. Map No. R-3808-010B0 Tax Lots: 10100 And 10000. Erik Nobel, Planning

**Background:** The property owner of the two lots is Robert and Denise Vogels who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision. The applicant paid the \$583 application fee to process the request to vacate the lots. Approval of the final order by the Board of Commissioners has no fiscal impact to the county.

**Fiscal Impact:** There is no fiscal impact to Klamath County.

**Recommended Motion:** Approve the Final Order to vacate the above described property located in Klamath County Oregon. (File No. LV 7-21). There is no fiscal impact to Klamath County.

Documents:

[BOCC PACKET LV 7-21.PDF](#)

**3. In The Matter Of Klamath County Transient Room Tax First Quarter Distribution Ending March 31, 2021. Rick Vaughn- Tax**

**Background:** In accordance with Klamath County Code Chapter 603-Transient Room Tax any person, firm, social club, etc., who exercises occupancy for thirty days or less for dwelling, lodging, or sleeping purposes from any hotel, motel, space in mobile home or trailer park, etc. from an operator; shall collect the tax imposed which constitutes a debt owed by the operator to the County. The amount collected for the first quarter came to \$502,033.25 and shall be distributed accordingly by the tax revenue sharing formula to the Participants.

**Fiscal Impact:** TRT revenue will be distributed totaling \$497,012.92 with additional \$5,020.33 revenue to the Tax Collector's Office. Expenditure of \$502,033.25 to the Transient Room Tax Fund, Tax Collector Department.

**Recommended Motion:** Approve and execute the attached Order so the Tax Administrator can distribute accordingly by the tax revenue sharing formula \$502,033.25 to the Participants of the Transient Room Tax set by Klamath County Code 603.610. Fiscal impact being revenue received and distributed in the amount of \$502,033.25. Expenditure of \$502,033.25 to the Transient Room Tax Fund, Tax Collector Department.

Documents:

[DIST 1ST QUART 2021.PDF](#)

**4. In The Matter Of Appointing William Nicholson To The Museum Advisory Board. - BOCC**

**Background:** The Museum Board has a vacancy and has recommended the reappointment of the above named individual who is willing, able and eligible to serve a term on the Board commencing January 1, 2020 and expiring December 31, 2022.

**Fiscal Impact:** None.

**Recommended Motion:** Approve and sign the attached Order appointing William Nicholson to the Museum Board.

Documents:

[05-18-21-BOCC-OR2021- APPOINT WILLIAM NICHOLSON MUSEUM ADV BOARD.PDF](#)

**9. Agreements**

**1. In The Matter Of Approving And Signing Klamath County Tourism Grant Agreements For The Spring, 2021 Cycle. Vickie Noel - Finance**

**Background:** The Tourism Grant Review Panel met on April 8, 2021 to review and recommend grant applications to the Board of County Commissioners (BOCC) for funding. The BOCC reviewed the recommendations and approved funding to grant recipients at a public meeting held on April 21, 2021, as detailed below:

Basin United Soccer Club	\$ 48,000
Bonanza Volunteer Fire Department	2,500
Discover Klamath	7,643
Favell Museum	6,286
Klamath Co. Economic Development	7,429
Klamath Falls Downtown Assoc	3,000
Klamath Film	2,999
Klamath Freedom Foundation – Klamath Freedom Days	11,250
Klamath Greenways	5,071
Town of Bonanza	2,800
Trajan Corp. dba Crater Lake Resort	11,667
Travel Southern Oregon	2,999

In addition to the above amounts, the Board voted during the April 27, 2021 public Finance meeting to include an additional \$2,000 for Basin United Soccer Club and \$2,000 for Klamath Co. Economic Development. The grantees have satisfied all grant submission requirements and the contracts are complete and signed.

**Fiscal Impact:** Expenditure of \$115,644.00 from the Tourism Competitive Grant Fund.

**Recommended Motion:** Approve and sign the Klamath County Tourism Grant agreements with above recipients. Fiscal impact of \$115,644.00 expenditure from the Tourism Competitive Grant Fund.

Documents:

[05-18-2021 BOCC AGENDA ITEM SUMMARY.PDF](#)

**2. In The Matter Of An Agreement Between Klamath County And South Central Oregon Economic Development District (SCOEDD). Vickie Noel - Finance**

**Background:** SCOEDD was established in 1999 under the authority of ORS 190 by Klamath and Lake Counties to provide economic development assistance to all communities in the two counties regarding applying for and administration of federal and state grant programs. During the April 27, 2021 Finance meeting, the Board of County Commissioners approved an allocation of \$25,000 to support SCOEDD activities in the 2021-22 fiscal year.

**Fiscal Impact:** \$25,000 expenditure to Economic Development Fund in FY 2021-2022.

**Recommended Motion:** Approve the agreement with SCOEDD to promote economic development activities. Fiscal impact of \$25,000 expenditure to the Economic Development Fund in FY 2021-2022.

Documents:

[5-18-2021 SCOEDD IGA.PDF](#)

**3. In The Matter Of Approving Amendment #2 To The Intergovernmental Agreement (IGA) Between The South Central Oregon Economic Development District (SCOEDD) And Klamath County. Vickie Noel - Finance**

**Background:** The Federal Government through the State of Oregon is offering additional grant funds to Klamath County for distribution to businesses impacted by the status change in April 2021 to Extreme Risk of COVID19. Klamath County is requesting SCOEDD administer additional funds through their business relief grant program pursuant to the requirements of that agreement. This amendment extends the IGA to December 31, 2021.

**Fiscal Impact:** \$602,773.34 Expenditure from the COVID19 Pandemic Grant Fund.

**Recommended Motion:** Approve and execute Amendment #2 to the Intergovernmental Agreement between Klamath County and SCOEDD. Fiscal Impact is \$602,773.34 expenditure to the COVID19 Pandemic Grant fund.

Documents:

[5-18-2021-FINANCE-AMNDMT 2 SCOEDD AGRMT COVID-19 GRANTS.PDF](#)

**4. In The Matter Of Approving An Intergovernmental Agreement (IGA) With Douglas Education Service District (ESD) And Klamath County Public Health (KCPH) – Jennifer Little, Public Health**

**Background:** Douglas ESD and KCPH are two partner agencies in the Trauma Informed Training Series hosted by Dr. Amy Stoeber. The entities have come together to raise awareness and importance of working with parents and professionals to help create resilient children, thriving families, and resilient communities by guiding them to heal their stress and trauma through connected relationships. The purpose of this agreement is to set forth the responsibilities of Douglas ESD and KCPH to fund this collaborative training. This IGA would become effective upon signature by both entities and remain in effect through September 22, 2021. This work is being completed as part of the PE 62 overdose prevention workplan.

**Fiscal Impact:** \$2,732 from sub department 4049

**Recommended Motion:** Move to approve the IGA between Douglas ESD and Klamath County Public Health. Fiscal impact is \$2,732 to be paid from sub department 4049. Authorize department head to sign.

Documents:

[PACKET FOR BOCC MTG FOR DOUGLAS IGA APPROVAL FINAL.PDF](#)

**5. In The Matter Of The BOCC Authorizing Museum Manager Todd Kepple To Sign Change Order On Contract With Modoc Contracting For Klamath County Museum Front Entrance Project. - Todd Kepple, Museum**

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**Background:** The proposed change order covers three revisions in the sidewalk project that is under contract with Modoc Contracting. We propose adding a geothermal icemelt system at a cost of \$38,852.00, changing the type of interpretive markers at a cost of \$2,621, and installing an electrical conduit line for another project at a cost of \$1,185. All three changes would add \$42,657.44 to the original contract for \$97,376.00. A supplemental budget will be submitted for this additional expense.

**Fiscal Impact:** \$42,657.44 from the Museum budget.

**Recommended Motion:** That the Klamath County Board of Commissioners authorize Museum Manager Todd Kepple to sign a change order for contract with Modoc Contracting for Klamath County Museum front entrance project. Fiscal impact of \$42,657.44 from the Museum budget.

Documents:

[MUSEUM SIDEWALK CHANGE ORDER 5-5-2021.PDF](#)

**6. In The Matter Of Requesting Approval For Klamath County Sheriff's Office (KCSO) To Enter Into And Sign An Agreement With Crescent Rural Fire Protection District For The Means Of Housing And Operating A Dive Rescue Boat. - Chris Kaber -Sheriff**

**Background:** Crescent Rural Fire Protection District, through a grant, have acquired 20' inflatable 115 HP Suzuki Dive Rescue Boat. Klamath County Sheriff's Office will agree to house the Dive Rescue Boat at Klamath County Dive Station at 4801 Hwy 97 N. The Klamath County Sheriff's Office agrees to respond to all Dive Rescue calls within Crescent Fire District, maintain the equipment and provide insurance.

**Fiscal Impact:** Approximately \$133.00 a year for insurance to be paid for out of Special Fund, Sheriffs Office- Search and Rescue.

**Recommended Motion:** Approve the Sheriff to enter into and sign the Agreement with Crescent Rural Fire Protection District to house their Dive Rescue Boat with the agreement to maintain the vessel and respond to Dive Rescue calls within Crescent Rural Fire District. Also providing insurance at the cost of \$133.00 a year to be paid out of Special Fund-Sheriffs Office-Search and Rescue

Documents:

[051821\\_CRESCENTFIRE DIVERESCUE BOAT.PDF](#)

**10. Grants**

**1. In The Matter Of Authorizing The Local Public Safety Coordinating Council, By And Through The District Attorney, To Apply For State Funding Through The Oregon Criminal Justice Commission For The Behavioral Intervention Court Program, Eve Costello, DA**

**Background:**

The District Attorney's Office is a collaborated partner with the Klamath County Behavioral Intervention Court Program. The Behavioral Intervention Court Program consists of a judge, court staff, prosecutor, defense attorneys, probation officers, substance abuse evaluators, and treatment professionals all working together to support and monitor a participant's recovery. Behavioral Intervention Court has played a key role in the criminal justice system. The State of Oregon's Criminal Justice Commission currently has competitive grant funds available that would be appropriate for the continuation of the Behavioral Intervention Court program. Request for these new grant dollars are due on June 15, 2021. The Local Public Safety Coordinating Council, by and through the District Attorney's Office, is the grant applicant. If grant dollars are awarded, we will engage in a competitive public request for proposal process for service providers.

**Fiscal Impact:** No County fiscal impact, grant funds

**Recommended Motion:** Approve application for funding through the Oregon Criminal Justice Commission and authorizing the Local Public Safety Coordinating Council, by and through the District Attorney, to sign the required documents to apply for funding. The fiscal impact is grant funds received by Oregon Criminal Justice Commission for expenditures for Behavioral Intervention Court program. The fiscal impact for the County General fund is none.

Documents:

[AGENDA ITEM - BIC COURT APPLICATION BLUE SHEET 2021-2022.PDF](#)

**2. In The Matter Of Authorizing The Local Public Safety Coordinating Council, By And Through The District Attorney, To Apply For State Funding Through The Oregon Criminal Justice Commission For The Drug Court Program In Klamath County, Eve Costello, DA**

**Background:**

The District Attorney's Office is a collaborated partner with the Klamath County Drug Court Program. The Drug Court Program consists of a judge, court staff, prosecutor, defense attorneys, probation officers, substance abuse evaluators, and treatment professionals all working together to support and monitor a participant's recovery. Drug Court has played a key role in the criminal justice system. The State of Oregon's Criminal Justice Commission currently has competitive grant funds available that would be appropriate for the continuation of the Drug Court program. Request for these new grant dollars are due on June 15, 2021. The Local Public Safety Coordinating Council, by and through the District Attorney's Office, is the grant applicant. If grant dollars are awarded, we will engage in a competitive public request for proposal process for service providers.

**Fiscal Impact:** Grant funds, no County fiscal impact

**Recommended Motion:** Approve application for funding through the Oregon Criminal Justice Commission and authorizing the Local Public Safety Coordinating Council, by and through the District Attorney, to sign the required documents to apply for funding. The fiscal impact is grant funds received by Oregon Criminal Justice Commission for expenditures for Drug Court program. The fiscal impact for the County General fund is none.

Documents:

[AGENDA ITEM - DRUG COURT APPLICATION BLUE SHEET 2021-2022.PDF](#)

**11. Commissioner Reports**

**12. Adjournment**

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100 (voice/TDD) or the ADA Coordinator at

541-883-4296 at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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