



Board of Commissioners Business Meeting Agenda
April 20, 2021 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/klamath-county-government-television---l)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The April 13, 2021 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[04-20-21-BOCC-WEEKLY PROCEEDINGS.PDF](#)

5. Prior Approved Items

1. In The Matter Of An Order For The Findings Of Livestock Case: Sanchez Vs Buchanan. -BOCC

Background: This matter came before the Board of County Commissioners in a public hearing on April 7, 2021 on the complaint to the Animal Control Department that a dog owned by Patricia Buchanan was in violation of ORS Chapter 609. Commissioners found the dog owner in violation of ORS Chapter 609, assessed penalty/fines and instructed staff to create an Order.

Fiscal Impact: \$1,560.00 Revenue and \$160.00 Expenditure to the Animal Control Fund.

Recommended Motion: The motion to write and sign the Order was in the April 7, 2021 Work Session Meeting. Fiscal Impact: \$1,560.00 Revenue and \$160.00 Expenditure to the Animal Control Fund.

Documents:

[LIVESTOCK AGENDA PG.PDF](#)

2. In The Matter Of Approving An Agreement With Business Oregon For Entering The WESGO Property Into The Regionally Significant Industrial Site (RSIS) Program, Rick Vaughn Property Sales

Background: This agreement between Klamath County and Business Oregon is for entering the WESGO property, Township 39S, Range 9E, section 16; taxlots 3909-01600-00900 and 3909-01600-00500, commonly referred to as the WESGO Industrial Park, into the Business Oregon Regionally Significant Industrial Site (RSIS) Program. Prior approved by BOCC Admin meeting on 7/30/2019.

Fiscal Impact: No fiscal impact.

Recommended Motion: Approve agreement with Business Oregon Regionally Significant Industrial Site (RSIS) Program WESGO property and authorize Board Chair to sign. No Fiscal Impact. Prior approved at Admin meeting by BOCC on 7/30/2019.

Documents:

[BLUE SHEET PACKET WESGO 4-1-21.PDF](#)

3. In The Matter Of Approving An Agreement With Business Oregon For Entering The Zbinden Property Into The Regionally Significant Industrial Site (RSIS) Program, Rick Vaughn Property Sales

Background: This agreement between Klamath County and Business Oregon is for entering the Zbinden property, Township 39S, Range 9E, section 14; taxlot 3909-01400-00500 into the Business Oregon Regionally Significant Industrial Site (RSIS) Program. Prior approved by BOCC at Work Session on 1/27/2021.

Fiscal Impact: No fiscal impact.

Recommended Motion: Approve agreement with Business Oregon Regionally Significant Industrial Site (RSIS) Program Zbinden property and authorize Board Chair to sign. No Fiscal Impact. Prior approved at Work Session by BOCC 1/27/2021.

Documents:

[BLUE SHEET PACKET RSIS ZBINDEN 4-1-21.PDF](#)

6. Public Hearings

1. TIME CERTAIN 8:45 Am In The Matter Of Holding A Public Hearing To Take Public Comment On Establishing A New Addressing Fee. BOCC

Background: Per ORS 294.160 Klamath County would like to establish a new Addressing fee at the time of application. This fee will partially fund the scanning and georeferencing of the maps. It has been determined that this new fee is reasonable and provides for continuation of some level of Addressing services.

Fiscal Impact: \$118.46 expenditure to the Road Operating Budget for publication.

Recommended Motion: Hold Public Hearing and take public comment.

Documents:

[2021 ADDRESSING FEE PUBLIC HEARING BLUE SHEET.PDF](#)

1.1. In The Matter Of Approving A Resolution To Establish A New Addressing Fee To Be Effective July 1, 2021. Jeremy Morris, Public Works

Background: It has been determined that a new fee for

Addressing needs to be established. Pursuant to ORS 294.160 the Klamath County Board of Commissioners may adopt a new fee or increase a fee by resolution and shall provide an opportunity for interested persons to comment on those fees. Notice of a Public Hearing was advertised in the Herald and News on April 3, 2021 to hear public comment on April 20, 2021 at 8:45 am, as well as posted at the Klamath County Government Center.

Fiscal Impact: Income to be determined by fees collected.

Recommended Motion: Board approve and execute the attached resolution to establish a new Addressing fee to be effective July 1, 2021. Fiscal Impact is to be determined by fees collected.

Documents:

[2021 ADDRESSING FEE RESOLUTION BLUE SHEET.PDF](#)

2. TIME CERTAIN 8:50 Am In The Matter Of Holding A Public Hearing To Take Public Comment On Establishing A New Driveway Permit Fee Schedule. BOCC

Background: Per ORS 294.160 Klamath County would like to establish a new Driveway permit fee schedule at the time of application. This fee will partially fund the inspections and will be consistent with other departments. It has been determined that this new fee schedule is reasonable and provides for continuation of some level of Driveway permit services.

Fiscal Impact: \$118.46 expenditure to the Road Operating Budget for publication.

Recommended Motion: Hold Public Hearing and take public comment.

Documents:

[2021 DRIVEWAY PERMIT FEE PUBLIC HEARING BLUE SHEET.PDF](#)

2.1. In The Matter Of Approving A Resolution To Establish A New Driveway Permit Fee Schedule To Be Effective July 1, 2021. Jeremy Morris, Public Works

Background: It has been determined that a new fee schedule for Driveway permits need to be established. Pursuant to ORS 294.160 the Klamath County Board of Commissioners may adopt a new fee or increase a fee by resolution and shall provide an opportunity for interested persons to comment on those fees. Notice of a Public Hearing was advertised in the Herald and News on April 3, 2021 to hear public comment on April 20, 2021 at 8:50 am,

as well as posted at the Klamath County Government Center.

Fiscal Impact: Income to be determined by fees collected.

Recommended Motion: Board approve and execute the attached resolution to establish a new Driveway permit fee schedule to be effective July 1, 2021. Fiscal Impact is to be determined by fees collected.

Documents:

[2021 DRIVEWAY PEWMITS FEE RESOLUTION BLUE SHEET.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Accepting The Bid Award From Rocky Mountain Construction For The 2021 Klamath Falls Urban Area ADA Ramps Project. Jeremy Morris, Public Works

Background: On March 10, 2021 Public Works issued an Invitation For Bids for the 2021 Klamath Falls Urban Area ADA Ramps project. On April 1, 2021 the Public Works Department opened bids and received the following responsive bid:
Rocky Mountain Construction, LLC \$947,201.50

A second bid was received, but it was determined to be non-responsive after submittal and was not evaluated for award. Public Works requests that the bid be awarded to Rocky Mountain Construction, LLC for \$947,201.50. Klamath County Public Works anticipates an IGA between Klamath County and the City of Klamath Falls to reimburse the County for the City Work (Schedule B) portion of the bid in the amount up to \$148,770.25.

Fiscal Impact: Fiscal Impact is none.

Recommended Motion: Board to approve the bid award from Rocky Mountain Construction for the 2021 Klamath Falls Urban Area ADA Ramps project. Fiscal impact is none.

Documents:

[2021 URBAN AREA RAMPS BID AWARD BLUE SHEET.PDF](#)

2. In The Matter Of Executing A Quote Award For Liquid Asphalt Provided For The 2021 Chip Seal Season. Jeremy Morris, Public Works

Background: The Public Works Department mailed Liquid Asphalt specifications to five (5) different vendors on February 18, 2021. Quotes were required by 5:00pm on March 31, 2021. The following quotes were received:

Albina Asphalt \$1,538,641.00

Western Emulsions \$1,874,799.90

VSS Emultech \$1,909,087.00

Public Works recommends that the quote be awarded to Albina Asphalt for \$1,538,641.00. Initial purchase to be out of the Road Operating Budget, reimbursement (i.e. transfer) to the Operating Budget to be made out of the Federal Road Fund for Forest Highways after chip seal operations are complete. This will be approximately 50 miles of Federal Forest out of 124 miles total.

Fiscal Impact: \$1,538,641.00 expenditure to the Road Operating Budget.

Recommended Motion: Board approve and execute Quote Award to Albina Asphalt for the purchase of Liquid Asphalt for the 2021 chip seal season, and authorize Public Works to issue a purchase order. The fiscal impact is \$1,538,641.00 to the Public Works Operating Budget.

Documents:

[2021 LIQUID ASPHALT BLUE SHEET.PDF](#)

3. In The Matter Of Requesting Approval For The Sheriff To Sign The Order For The Purchase Of A 2020 Dodge Durango. Chris Kaber-Sheriff

Background: The purchase from Day Wireless Systems, an ORCPP cooperator to the City of Salem's contract #178014, to replace previously totaled 2020 Dodge Durango. The equipment was able to be salvaged from the totaled vehicle with the only additional expense being graphics. The total cost of the vehicle is approximately \$37,370.31 and graphics approximately \$445.75.

Fiscal Impact: Approximate total Expense of \$37,816.06. The vehicle and decal total of \$37,816.06 to be paid from Sheriff's Office Equipment Reserve.

Recommended Motion: Approve the Sheriff to sign the order to purchase 2020 Dodge Durango for Patrol vehicle and decals at an approximate expense of \$37,816.06 from Sheriff's Office Equipment Reserve

Documents:

[042021_2020 DODGE DURANGO REPLACEMENT_BOCCPACKET.PDF](#)

8. Orders

1. In The Matter Of Appointing Danise Brakeman And Roger Lindgren To The Klamath County Roads Advisory Committee. - BOCC

Background: There are vacancies on the Klamath County Roads Advisory Committee. The above name applicants are willing, able and eligible to serve a term on the Committee.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Danise Brakeman and Roger Lindgren to the Klamath County Roads Advisory Committee.

Documents:

[14321.PDF](#)

9. Agreements

1. In The Matter Of Approving The Worldpay, LLC Bank Card Merchant Agreement With Klamath County. Vickie Noel - Treasurer

Background: Klamath County is contracted with FIS for Merchant services related to the acceptance of credit cards throughout the County. Chase Paymentech has been the authorization and processor of our payments since the inception of our agreement with FIS, however, Worldpay has recently been purchased by FIS. This agreement will change our payment processor from Chase Paymentech to Worldpay, LLC. This new agreement will not change the timing of receipt of funds. There is no change to the current agreement Klamath County has with FIS.

Fiscal Impact: None – Processor collects a convenience fee from cardholders.

Recommended Motion: Motion to approve and authorize Treasurer to sign a Bank Card Merchant Agreement with Worldpay, LLC. There is no fiscal impact.

Documents:

[4-20-2021 WORLDPAY AGREEMENT.PDF](#)

10. Grants

1. In The Matter Of Approving The Grant Application Resolution For Submission To The Oregon Department Of Revenue For Participation In The County Assessment Function Funding Assessment (CAFFA) Program. Vickie Noel - Finance

Background: The state grant provides funding to counties to assist in their compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and

uniformity in the system of property taxation. Klamath County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system and is generally in compliance. The grant application resolution requires approval by the Board in order to meet the grant application submission deadline of May 1, 2021.

Fiscal Impact: The total expenditure amount for consideration in the grant is \$2,791,964. Departments participating in this grant program are: Assessor, Clerk, Finance, IT, Tax Collector and Treasurer.



Recommended Motion: Approve the grant application resolution and authorize Chair to sign, to participate in the CAFFA program through the Oregon Department of Revenue. Klamath County agrees to appropriate budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$2,791,964.

Documents:

[4-20-2021 CAFFA GRANT APPLICATION.PDF](#)

11. Commissioner Reports

12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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