



Board of Commissioners Business Meeting Agenda  
March 23, 2021 ~ 8:30am ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:**

Join Zoom Meeting:

[HTTPS://ZOOM.US/J/93083170239?](https://zoom.us/j/93083170239?pwd=MNDRMVERRU1IK3HVCWJVUNRT0F0DZ09)

[PWD=MNDRMVERRU1IK3HVCWJVUNRT0F0DZ09](https://zoom.us/j/93083170239?pwd=MNDRMVERRU1IK3HVCWJVUNRT0F0DZ09)

Meeting ID: 930 8317 0239

Passcode: 215324

Join by phone:

833 548 0276 US Toll-free

Meeting ID: 930 8317 0239

Passcode: 215324

**4. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The March 9, 2021 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

## 5. Proclamations/Presentations

### 1. In The Matter Of Proclaiming 911 Telecommunicators As First Responders In Klamath County. - BOCC

**Background:** Telecommunicators are trained in emergency medical dispatch qualifying them to offer a variety of potentially lifesaving instructions until paramedics arrive.

**Fiscal Impact:** None

**Recommended Motion:** Read Proclamation

Documents:

[20210310105227.PDF](#)

## 6. Prior Approved Items

### 1. In The Matter Of Approving A Rental Agreement Between Crescent Community Club And Klamath County Public Health– Jennifer Little, Public Health

**Background:** During the COVID-19 response, it is essential that Klamath County Public Health (KCPH) ensures vaccine accessibility for community members throughout Klamath County. KCPH will be hosting a COVID vaccination event in Crescent at the Crescent Community Club (CCC) on March 17, 2021 to serve the citizens of north county. There will be a follow up event to administer second doses on April 14, 2021. CCC is providing the space free of charge and requires a \$100 refundable security deposit.

**Fiscal Impact:** \$100 refundable security deposit to be paid out of COVID funding in clinical nursing sub department 4044.

**Recommended Motion:** This rental agreement was approved in a BOCC administrative meeting on March 9, 2021. Fiscal impact is a \$100 refundable security deposit paid from clinical nursing sub department 4044. Department Head was authorized to sign.

Documents:

[APP FOR CCC.PDF](#)

## 2. In The Matter Of Appointing Ernest Palmer To The Budget Committee. - BOCC

**Background:** There is a vacancy on the Budget Committee. The Board of Commissioners conducted interviews of the applicants on March 9, 2021 and chose to appoint the above named applicant who is willing, able and eligible to serve a term on the Committee commencing March 9, 2021 and expiring December 31, 2023.

**Fiscal Impact:** None.

**Recommended Motion:** In the March 9, 2021 Budget Committee Interview meeting, the Board of Commissioners motioned and approved to appoint Ernest Palmer to the Budget Committee.

Documents:

[03-23-21-BOCC-OR2021-059 APPOINT ERNEST PALMER BUDGET COMMITTEE.PDF](#)

## 7. Bids/Awards/Proposals

### 1. In The Matter Of The Accepting The Proposal From Consolidated Telecom Inc For The Corrections Communication Service. -Chris Kaber - Sheriff

**Background:** Klamath County Sheriff's Office – Corrections, issued a Request for Proposal (RFP) to request proposals from qualified agents to provide Corrections Communications Solutions including Adult in Custody (AIC) telephone, video visitation and optional correctional grade tablet services to the Klamath County Jail. A total of four companies submitted proposals. An evaluation committee reviewed each proposal and resulted in Consolidated Telecom Inc receiving the highest ranked proposal.

**Fiscal Impact:** None at this time.

**Recommended Motion:** Motion to accept the proposal from Consolidated Telecom Inc to provide Klamath County Corrections with Communication Solutions. Fiscal impact none at this time.

Documents:

[CORRECTIONS COMMUNICATIONS CONTRACT\\_BOCCAGENDAITEM.PDF](#)  
[CROWNCORRECTIONALTELEPHONE\\_FINAL.PDF](#)  
[CTEL CPC RESPONSE TO KLAMATH COUNTY RFP.DOCX \(002\).PDF](#)  
[ICS COMMUNICATION RFP RESPONSE 02.16.2021 REDACTED.PDF](#)  
[SECURUS TECHNOLOGIES COMMUNICATION RFP RESPONSE 02.16.2021 REDACTED.PDF](#)

**2. In The Matter Of The BOCC Accepting Bid Of \$97,376.00 From Modoc Contracting For Klamath County Museum Front Entrance Project. Todd Kepple, Museum.**

**Background:** Project will construct new sidewalks leading to the front entrance of the main museum, as well as additional features such as benches and lighting. Two bids were received, including one from Modoc Contracting for \$97,376.00, and one from Cascade Civil Corp for \$197,275. Museum requests acceptance of bid from Modoc Contracting for \$97,376.00.

**Fiscal Impact:** Klamath County Museum Foundation will cover at least \$65,000.00 of the cost. Fiscal impact is \$32,376.00 from the Museum budget.

**Recommended Motion:** That the Klamath County Board of Commissioners accept bid of \$97,376.00 from Modoc Contracting for Klamath County Museum front entrance project. Klamath County Museum Foundation will cover at least \$65,000.00 of the cost. Fiscal impact is \$32,376.00 from the Museum budget.

Documents:

[MUSEUM SIDEWALK BID ACCEPTANCE 3-10-2021.PDF](#)

## **8. Resolutions**

**1. In The Matter Of Signing A Resolution Approving An Agreement For Long Term Rural Oregon Enterprise Zone Exemption On Taxable Property For Wilsonart, LLC. - BOCC**

**Background:** Pursuant to Oregon Revised Statute, Chapter 285C, the sponsors of the Klamath Falls/Klamath County Rural Enterprise Zone, Klamath County and the City of Klamath Falls, have negotiated an Agreement with Wilsonart, LLC regarding the construction and operation of a facility by Wilsonart, LLC within the designated Enterprise Zone. Adoption of the attached Resolution approves the property tax exemption.

**Fiscal Impact:** None at this time.

**Recommended Motion:** Approve and sign the attached Resolution.

Documents:

[03-23-21-BOCC-RE2021-013 LONG TERM RURAL OREGON ENTERPRISE ZONE EXEMPTION TAXABLE PROPERTY.PDF](#)

## 9. Orders

### 1. In The Matter Of Executing An Order For The Designation Of Eagle Ridge Road As A Class “E” County Road For Maintenance Clarification. Jeremy Morris, Public Works

**Background:** Eagle Ridge Road is an established gravel road and provides access to a large trail system (Spence Mountain) and Eagle Ridge County Park. This order will designate the road as a Class “E” County Road and clarify the level of maintenance that the Klamath County Road Department will provide to align with order number 2008-016. A Class “E” designation will provide the County the flexibility to apply dust control to all (or a portion of) the road.

**Fiscal Impact:** None

**Recommended Motion:** Board approve and execute the order for the designation of Eagle Ridge Road as a Class “E” County Road for maintenance purposes. Fiscal Impact is none.

Documents:

[2021 EAGLE RIDGE RD CLASS E DESIGNATION BLUE SHEET.PDF](#)

### 2. In The Matter Of Executing An Order Vacating A Portion Of Eagle Ridge Road In Klamath County, Oregon. Jeremy Morris, Public Works

**Background:** Klamath County entered into an IGA with the Oregon Department of Transportation and agreed to accept jurisdiction of the realigned Eagle Ridge Road. This vacation order will complete the terms of the IGA and finishes the Counties obligations of the agreement. This vacation is made subject to the rights of existing utilities to continue to operate facilities within the vacated right of way.

**Fiscal Impact:** None

**Recommended Motion:** Board approve and execute the order vacating a portion of Eagle Ridge Road in Klamath County, Oregon. Fiscal Impact is none.

Documents:

[2021 EAGLE RIDGE RD VACATION BLUE SHEET.PDF](#)

## 10. Agreements

### 1. In The Matter Of Approving And Authorizing The Board To Sign An Intergovernmental Agreement With Oregon Department Of Transportation To Conduct Private Property Debris Removal From The 242 Wildfire That Took Place In September 2020.-Chris Kaber -Sheriff

**Background:** Klamath County has determined that the significant

and widespread debris generated by the fires is an immediate public health risk and find it is in the public interest to remove such fire-generated debris from private property as soon as possible. This IGA allows for ODOT to perform debris removal on right of way and private property identified by Emergency Management.

**Fiscal Impact:** No fiscal impact.

**Recommended Motion:** To approve and authorize the Board to sign an Intergovernmental Agreement with Oregon Department of Transportation to perform debris removal on right of way and private property.

Documents:

[2021\\_ODOT IGA 242 FIRE\\_BOCCPACKET\\_001.PDF](#)

## 2. In The Matter Of Approving The Long Term Rural Enterprise Zone Abatement Agreement With Wilsonart LLC. - BOCC

**Background:** ORS 285C provides for the designation of Enterprise Zones to encourage economic development. Further provisions set forth in ORS 285C indicate a developer, meeting certain criteria, may be entitled to exemption of ad valorem property tax. The attached agreement details the requirement and the agreed upon Community Service Fee.

**Fiscal Impact:** \$1,210,200.00 revenue over 15 years as described in Exhibit B

**Recommended Motion:** Approve and sign the Long Term Rural Enterprise Zone Abatement Agreement with Wilsonart LLC. Fiscal Impact: \$1,210,200.00 revenue over 15 years as described in Exhibit B

Documents:

[ENTERPRISE ZONE AGREEMENT.PDF](#)

## 3. In The Matter Of Requesting Board Approval For The Information Technology Department To Enter Into A Copier Maintenance Agreement With Pacific Office Automation. - Jessica Chastain, Information Technology

**Background:** The Information Technology Department is purchasing a new Canon iR Advance DX c257if copier from Pacific Office Automation for \$2,573.00. This copier will require a new maintenance agreement that will provide:

- Preventative maintenance at intervals that is specified by Canon.
- Labor and parts for repairs, as needed per normal use.

- General supplies as needed for the copier.

The term is 60-months from the date of the contract and the cost is estimated at around \$20 per month, based on a \$0.007 per black and white and \$0.07 cost per color copy.

**Fiscal Impact:** Expenditure of approximately \$20 per month for 60 months from the Information Technology budget.

**Recommended Motion:** Board to approve and authorize the Information Technology Director to sign the Maintenance Agreement with Pacific Office Automation for the maintenance of the Canon iR Advance DX c257if copier. Fiscal impact is estimated at \$20 monthly for 60 months from the Information Technology budget.

Documents:

[COPIERMAINTPROP.PDF](#)

## 11. Other County Business

### 1. In The Matter Of Issuing And Signing A Letter To Oregon Department Of Transportation Requesting State Of Oregon Assistance With Private Property Debris Removal From The 242 Wildfire That Took Place In September 2020.- Chris Kaber -Sheriff

**Background:** Klamath County has determined that the significant and widespread debris generated by the fires is an immediate public health risk and find it is in the public interest to remove such fire-generated debris from private property as soon as possible. This letter formally requests the Oregon Department of Transportation initiate debris removal efforts with affected property owners.

**Fiscal Impact:** No fiscal impact.

**Recommended Motion:** To approve the Board Chair to sign the letter to Oregon Department of Transportation requesting they undertake private property debris removal efforts for those property owners affected by the 242 Wildfire in September 2020. There will be no fiscal impact.

Documents:

[ODOTFORMALREQUESTLETTER\\_BOCCPACKET\\_001.PDF](#)

## 12. Library Service District

**1. In The Matter Of Authorizing The Library Director To Accept A Bid From Frank & Diane Carpets Inc. To Replace The Carpet At The Main Library Located At 126 S. 3rd Street, Klamath Falls. Nathalie Johnston. Klamath County Library**

**Background:** The carpet at the Main Library was installed in 2000 and it shows a lot of wear and tear in high traffic area. Maintenance contacted 4 carpet specialists and received one bid from Frank & Diane Carpets Inc. The bid is \$49,392.14 for materials and \$18,716.50 for labor.

**Fiscal Impact:** \$68,108.64 from the Klamath County Library Reserve line item 2511-5010-3060-5000-70220 Facilities Improvement.

**Recommended Motion:** Authorize the Library Director to accept a bid from Frank & Diane Carpets Inc. to replace the carpet at the Main Library, 126 S. 3rd street, Klamath Falls. Fiscal impact \$68,108.64 from the Klamath County Library Reserve line item 2511-5010-3060-5000-70220 Facilities Improvement.

Documents:

[BLUE SHEET AND BID FOR LIBRARY CARPET MARCH 2021.PDF](#)

**2. In The Matter Of Authorizing The Klamath County Library Foundation To Build A Deck For The Main Library Located At 126 S. 3rd Street, Klamath Falls. Nathalie Johnston. Klamath County Library**

**Background:** The Klamath County Library Foundation and the Library Director have been working together to design a garden deck for the Main library. Adding a large deck will create a space for reading, programs, and outdoor activities. The Klamath County Library Foundation has raised money through fundraising and grant writing to pay for construction costs. The Foundation contacted multiple contractors in the area and received one quote from Thomas Family Builders for \$43,656.59. The contractor is available to start construction in May 2021. The construction should not affect the day to day operations of the library.

**Fiscal Impact:** None. The Klamath County Library Foundation will pay for the project.

**Recommended Motion:** Authorize the Klamath County Library Foundation to build a deck for the Main Library located at 126 S. 3rd street, Klamath Falls. No fiscal impact.



Documents:

[BLUE SHEET FOR GARDEN DECK AND SCOPE OF WORK MARCH 2021.PDF](#)



### 13. Commissioner Reports

### 14. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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