



Board of Commissioners' Business Meeting  
June 18, 2019 ~ 8:30 am ~ Room 219

6/18/2019 - Minutes

**1. Call To Order, Those Present, Flag Salute**

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot, Mika Blain/Counsel, Sandy Cox/Admin Staff, Dale Geigle, Ron Matchett/Multimedia, Vickie Noel/Finance, Jeremy Morris/Public Works, Jennifer Little/Public Health, Tom Crist/Solid Waste, Phillip Squibb/Developmental Disabilities, Lisa Jackson/Human Resources, Melina Johnson/District Attorney's Office, Jessica Chastain/Information Technology, Tess Novotny/Herald and News

**2. Public Comment**

No public comment.

**3. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The “Minutes” From The June 11, 2019 Business Meeting. - BOCC**

Commissioner Boyd approves minutes from June 11, 2019 meeting.

**4. Budget Resolutions**

**1. In The Matter Of The Adoption Of A Budget Resolution Within The Surveyor Fund And General Fund Non-Departmental. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-046**

**2. In The Matter Of The Adoption Of A Budget Resolution Within The Law Library Fund. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-047**

**3. In The Matter Of The Adoption Of A Budget Resolution Within The Mental Health Developmental Disabilities Fund. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Commissioner Boyd questions why we paid more for a vehicle that we accepted a bid for. Squibb responds that they sent out bid for two minivans and ended up getting an SUV. Unanimous

vote. Approved. **BR2019-048**

- 4. In The Matter Of The Adoption Of A Budget Resolution Within The Community Development Planning Department. Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-049**
- 5. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Treasurer Department. Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-050**
- 6. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Commissioner Committees. Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-051**
- 7. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Services – Human Resources Department. Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-052**

## **5. Public Hearings**

- 1. TIME CERTAIN 8:45am - In The Matter Of Holding Public Hearing On The Klamath County Budget For Fiscal Year 2019-2020. Vickie Noel - Finance**  
8:45am Commissioner Boyd opens public hearing and calls for public comment. No public comment.
- 2. Approve A Budget Change Within The General Fund – Sheriff Patrol Division. (Fiscal Year 2019-20) Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-053**
- 3. Approve A Budget Change Within The Public Works Fund (FY 2019-20). Vickie Noel - Finance**  
Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Commissioner Morris asks Jeremy Morris to share what the plan is for the Drew's Rd. project. Jeremy Morris explains. Unanimous vote. Approved. **BR2019-054**
- 4. In The Matter Of Adoption Of The Klamath County Budget For Fiscal**

**Year 2019-2020 And Making Appropriations. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Commissioner Boyd clarifies that these numbers includes all line items/transfers across the Board, the County is not really spending 205 million. Noel further elaborates. Unanimous vote. Approved. **BR2019-055**

**5. In The Matter Of Imposing And Categorizing Taxes Of Klamath County, Oregon For Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Commissioner Boyd comments that the fixed rate has not increased for many years and is permanent. Unanimous vote. Approved. **BR2019-056**

**6. In The Matter Of Designating Klamath County Positions Authorized To Expend And Encumber County Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-057**

8:56 am - Commissioner Boyd closes public hearing

**6. Library Service District**

**1. TIME CERTAIN 8:50 Am - In The Matter Of Holding Public Hearing On The Klamath County Library Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance**

8:56 am Commissioner Boyd opens public hearing and calls for public comment. No public comment.

**2. Approve A Budget Change Within The Klamath County Library Service District. (FY 2019-20). Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-058**

**3. In The Matter Of Adoption Of The Klamath County Library Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-059**

**4. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Library Service District For Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Commissioner Boyd comments that the 49 cent tax rate was voted on by the citizens of Klamath County many years ago. Unanimous vote. Approved. **BR2019-060**

**5. In The Matter Of Designating Klamath County Library Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-061**

9:02 am - Commissioner Boyd closes hearing.

**7. Drainage Service District**

**1. TIME CERTAIN 8:55 Am - In The Matter Of Holding Public Hearing On The Klamath County Drainage Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance**

9:02 am Commissioner Boyd opens public hearing and calls for public comment. No public comment.

**2. In The Matter Of Adoption Of The Klamath County Drainage Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-062**

**3. In The Matter Of Imposing Assessment Of The Klamath County Drainage Service District For Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-063**

**4. In The Matter Of Designating Klamath County Drainage Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-064**

9:06 am - Commissioner Boyd closes hearing.

**8. Extension Service District**

**1. TIME CERTAIN 9:00am - In The Matter Of Holding Public Hearing On The Klamath County Extension Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance**

9:07 am Commissioner Boyd opens public hearing and calls for public comment. No public comment.

**2. In The Matter Of Adoption Of The Klamath County Extension Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-065**

**3. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Extension Service District For Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-066**

**4. In The Matter Of Designating Klamath County Extension Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-067**

9:11 am - Commissioner Boyd closes hearing

## **9. Public Hearings**

**1. TIME CERTAIN 9:05 Am - In The Matter Of Holding A Public Hearing On Proposed Supplemental Budgets For Klamath County Budget For Fiscal Year 2018-2019**

9:12 am Commissioner Boyd opens public hearing and calls for public comment. No public comment.

**2. Adopt A Supplemental Budget Within The Public Health Fund. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved. **BR2019-068**

**3. In The Matter Of The Adoption Of A Supplemental Budget Within The Community Development – Building Division. Vickie Noel - Finance**

Vickie Noel Addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved. **BR2019-069**

9:13 am Commissioner Boyd closes hearing, thanks budget committee for all their hard work.

## 10. Bids/Awards/Proposals

**1. In The Matter Of An Authorization To Issue An Invitation For Bids For The Homedale Road Sidewalk Ramp Replacement 2019 Project.**

**Jeremy Morris, Public Works**

Jeremy Morris addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Commissioner DeGroot comments about why the bids were originally rejected the first round of bids and reissuing invitation to bid with a larger scoped project. Commissioner Boyd asks if the price will be significantly increased if we do the ramps in a year or two. Jeremy Morris responds. Commissioner Boyd asks Morris to explain the timing of the ramp work. Morris explains the public safety issue surrounding these upgrades and school zones. Unanimous vote. Approved

**2. In The Matter Of Approving The Letters Of Agreement Between The Successful Applicants Of The Chiloquin Woodstove Grant Program And Klamath County Public Health. – Jennifer Little, Public Health**

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**3. In The Matter Of Approving The Letters Of Agreement Between The Successful Applicants Of The Klamath Falls Woodstove Grant Program And Klamath County Public Health. – Jennifer Little, Public Health**

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**4. In The Matter Of Issuing A Request For Proposals To Provide Outreach And Marketing Services For Klamath County. - BOCC**

Commissioner Boyd reads information and motions. Commissioner Morris seconds. Unanimous vote. Approved

**5. In The Matter Of Approving The Sheriff To Accept A Quote From McKesson To Purchase Durable Medical Equipment For The Corrections Medical Facility.-Chris Kaber, Sheriff.**

Commissioner DeGroot reads information and motions. Commissioner Morris seconds. Commissioner Boyd questions capitalizing this equipment, does not think thats a good idea, would like to talk to Treasurer about changing it to an expenditure, Board consensus ok with change. Unanimous vote. Approved

## 11. Orders

**1. In The Matter Executing An Order For A One-Time Road Maintenance Expenditure On 8,850 Feet Of Public Roads Inside Of The Pine Grove Special Road District. Jeremy Morris, Public Works**

Jeremy Morris addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Commissioner Boyd thanks Jeremy for helping out and making sure that the road district reached out to private contractors before coming to the County. Unanimous vote. **OR2019-075**

**12. Agreements**

**1. In The Matter Of Vehicle Purchase 2019 Ford Explorer, Phillip Squibb Director**

Phillip Squibb addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Commissioner Boyd would like to make sure the title of this vehicle is in "Klamath County" rather than "Klamath County Developmental Disabilities", makes it easier in the future to transfer between departments if need be. Unanimous vote. Approved

**2. Approve Intergovernmental Agreement Between Klamath County And Pension Plan For Employees Of Klamath County- Human Resources**

Lisa Jackson addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Unanimous vote. Approved

**3. Approval Of Amendment No. 3 Of The Franchise Agreement Between Klamath County And Waste Management Of Oregon, Inc., To Collect And Transport Solid Waste And Recyclables Under The Provisions Of The Klamath County Code, Chapter 400. Tom Crist, CDD Solid Waste Division**

Tom Crist addresses the Board. Commissioner Boyd motions, Commissioner Morris seconds. Commissioner Boyd asks Crist to explain the adjustments. Crist responds. Unanimous vote. Approved

**4. In The Matter Of An Agreement Between Klamath County Public Works And Pine Grove Highlands Special Road District For Chip Sealing Services. Jeremy Morris, Public Works**

Jeremy Morris addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved

**5. In The Matter Of Approving The Personal Service Agreement For Translation Services Between Lilian Belsky And Klamath County Public Health. – Jennifer Little, Public Health**

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**6. In The Matter Of Approving Agreement No. C03212 Between Multnomah Education Service District And Klamath County Public Health. – Jennifer Little, Public Health**

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**7. In The Matter Of Approving The Memorandum Of Understanding Between Klamath County Public Health And Klamath County Extension Service District. – Jennifer Little, Public Health**

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**13. Grants**

**1. In The Matter Of Authorizing The District Attorney's Office To Apply For Funding Through The Oregon Department Of Justice, Victims Of Crime Act Grant (VOCA), Melina Johnson**

Melina Johnson addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

**14. Other County Business**

**1. In The Matter Of Accepting Repairs Made At White Ave Under Public Contracting Policies & Procedures: 4:13 (1) Emergency Declaration, Phillip Squibb Director**

Phillip Squibb addresses the Board. Commissioner DeGroot clarifies exact fiscal impact and motions, Commissioner Morris seconds. Commissioner DeGroot explains situation regarding this unit and that it needed to be repaired. Commissioner Boyd further clarifies that this isn't a normal thing, the BOCC declared it an emergency. Squibb additionally explained they had went out to bid earlier in the year for floor replacement without realizing the other issues with the unit. Unanimous vote. Approved

**2. In The Matter Of Approving The Departmental Social Media Policy - Jessica Chastain, IT**

Jessica Chastain addresses the Board. Commissioner DeGroot motions, Commissioner Morris seconds. Unanimous vote. Approved

**15. Commissioner Reports**

**Commissioner DeGroot:** Had all three kids at home for Father's Day, hope all Fathers had a great day. Was at the Veteran's Stand Down event on Saturday, Great event.



**Commissioner Morris:** Was at Oregon Tech's Commencement on Saturday as well as the 1 year anniversary for Skyline Brewing, great day.



**Commissioner Boyd:** Happy Father's day to all fathers. Although this meeting may have looked rushed, please be assured that everything was carefully reviewed before hand.

## 16. Adjournment

9:46 am

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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