



Board of Commissioners' Administrative Meeting
May 21, 2019 ~ 1:00 pm ~ Room 214

5/21/2019 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner DeGroot, Commissioner Morris, Sandy Cox/Staff, Renee Blakely/HR, Nathan Bigby/Assessor, Stephanie Brown/CDD, Kevin Roth/Building Official, Mike Zarosinski/County Engineer

2. Approve Minutes From Last Meeting

Commissioner DeGroot motions to approve minutes from May 14, 2019 meeting, Commissioner Morris seconds. Unanimous vote. Approved

3. Jamie Jackson / Rocky Mountain Construction

Jamie Jackson addresses the Board and explains request, would like Abutters Rights reinstated on three lots in the Sherwood Forest Estates. Commissioner Boyd asks what the actual access would be, will there be access from back and front of property? Jackson responds was not designed to have access from the back. Mike Zarosinski explains what Abutters Rights are and why limitations were made, explains that Public Works is not in favor of having more access points on to Homedale. Commissioner DeGroot does not see that this restriction is conducive for residential homes, he thinks that the County should reinstate Abutters Rights to those particular lots. Commissioner DeGroot asks when construction start? Jackson responds right away, as soon as site plans get through. Commissioner Boyd is concerned about people backing out of their driveway onto Homedale. Commissioner Boyd would like to reinstate the Abutters rights back to those lots. Commissioner Morris agrees. Commissioner DeGroot asks what the formal process would entail? Zarosinski responds unsure, may need a Plat change, will have to look into that. Zarosinski speaks about County Code regarding Access Management and the Urban Area Transportation documents, explains restrictions and guidelines. Zarosinski suggests a compromise of 2 properties having a shared driveway. Further discussion about cost associated with Zarosinski's recommendation and options that would be less expensive. Commissioner DeGroot motions to reinstate the Abutters Rights to the 3 lots in question having two accesses at a minimum of 100 feet apart and waive the frontage improvement requirement, Commissioner Morris seconds. Unanimous vote. Approved.

4. Renee Blakely - Human Resources

1. Department Request - CDD-Building X 2

Renee Blakely addresses the BOCC with CDD requests.

Commissioner Boyd motions to add secondary position of Commercial Plans Fire and Life to Freddy Marin, Commissioner Morris seconds.

Unanimous vote. Approved

Commissioner Boyd again voices concern about retro pay, would like to see pay changes effective the following pay period. Brown responds that thought last time this was discussed she understood that the request would not take effect until the Policy is actually changed.

Commissioner Boyd motions to move Mr. Richey from Building Inspector 1 to Building Inspector 2, Commissioner DeGroot seconds. Unanimous vote. Approved

2. Department Request - Assessor

Renee Blakely addresses the Board with Assessor request.

Commissioner Morris motions to move Ms. Froebe from Data Gatherer to Appraiser 1, Commissioner DeGroot seconds. Unanimous vote. Approved.

5. BOCC

1. Outreach And Marketing RFP - KMM

Commissioner Morris explains that previous RFP that was issued and yielded no responses, would like to revise the RFP and reissue using tools to get out more broadly. Consensus is to revise and reissue RFP.

6. Other County Business

Commissioner DeGroot asks if the Board would like him to present the Veterans Wreath at the Memorial Day Ceremony again this year? Consensus is they would appreciate him doing that.

Commissioner DeGroot brings up matter on behalf of Public Works regarding the Road Shop Foreman being called out regularly during weekends in the winter and not compensated. Commissioner Morris asked if the Foreman is salaried? Commissioner Boyd would like more information from Director Morris. Matter to be added to next week's Admin meeting.

Renee Blakely addresses the Board and explains that MODA/OWEBB just came out with new medical plans, gives details of changes. Decision needs to be made by June 18, would like to get insurance committee back together ASAP. DeGroot this is good opportunity to reduce the amount of options we offer. Board would like Renee to get Committee together ASAP.

Renee Blakely addresses the Board regarding a conference call with Nationwide regarding implementation of the administration contract. The Board would like Commissioner Boyd sit in on the call scheduled for 5/30 @11 am.

Renee Blakely indicates she reached out to the chosen candidate for HR Director asking

when she could start and she stated 6/17. The Board indicates they would like her to start at least a few days before Renee leaves, asks Renee to see if she'd be willing to start on 6/10?

Commissioner Morris indicates that the County has received a "Bronze" certificate from NACo for being a "Sol Smart" County, she would like to get that information out to the Media. Consensus is for Morris to work on that press release.

7. Adjournment

1:40 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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