



Board of Commissioners' Administrative Meeting  
April 23, 2019 ~ 1:00 pm ~ Room 214

4/23/2019 - Minutes

**1. Call To Order & Those Present**

Commissioner Boyd, Commissioner DeGroot, Commissioner Morris, Sandy Cox, Renee Blakely, Jessica Chastain, Stephanie Brown, Sue Murphy, Chris Kaber

**2. Approve Minutes From Last Meeting**

Commissioner Boyd approves minutes from April 16, 2019 meeting.

**3. Renee Blakely - Human Resources**

**1. Department Request - Sheriff**

Renee Blakely explains request for Sheriff to hire a 6 month temp evidence tech. Further explains, per policy temp hires are only 30 days, suggests having the employee be hired through temp agency. Chris Kaber responds that the employee has been experiencing medical issues, he thought he could do a temp hire, but now has a better understanding of hiring this employee through a temp agency, is fine with that process. Boyd asks what we pay a temp agency when we go through them. Blakely responds, the individual departments deal with those costs at their level and HR doesn't know what those costs are. Boyd further explains that the County still pays all the costs associated with the employee, work comp etc. to the temp agency, that being said would prefer to use a temp agency and follow current policy. Boyd motions to hire evidence tech through temp agency, Morris seconds. Unanimous vote. Approved

**2. Department Request - CDD/Building**

Renee Blakely addresses the Board. Commissioner Boyd questions where does it say 2 B levels equal 1 A level? Stephanie Brown responds ia past practice. Boyd says he has no problems moving him to Inspector 3, but has problem with retro pay. Brown responds he has been working in the Inspector 3 capacity since April 2. Blakely responds further that they prefer not to retro pay because it is a lot of work, they are working on changing policy. Boyd motions to move Rob Saylor to Inspector 3, Morris seconds. Unanimous vote. Approved. Boyd would prefer to try and avoid retro pay in the future, meaning if certification is approved wouldn't be assigned work at the next level until next payroll.

**4. Jennifer Little - Public Health**

Commissioner Morris presents information. Boyd believes this item should have come to

the BOCC as park district is asking County to indemnify. Morris motions to authorize Jennifer Little to sign application, DeGroot seconds. Morris and DeGroot vote in favor, Boyd votes against. Approved

## 5. BOCC

### 1. Veterans Advisory Council Logo

Commissioner DeGroot explains that the advisory group would like a special logo to use when doing outreach in the community. Boyd suggests it may complicate things having another logo, could end up having multiple logos. DeGroot explains further the groups mission/purpose. Boyd voices concerns that we have many advisory committees and if we let one of them have their own logo then they all may want their own logo, don't think we should open that door. Commissioner DeGroot suggests allowing them to use County Logo adding their name to the middle like we have done with Public Health, Veterans service etc. Consensus is that would be fine.

### 2. HB 3099 Discussion

Commissioner Morris would like to support a no vote on this matter. Morris will get back to the lobbyists indicating they can add Klamath County to the list of no vote supporters.

### 3. HB5030 Support Letter

Morris explains bill, Regional Solutions would like us to sign letter of support. Boyd agrees, Annette Liebe has helped us out on different occasions, would support letter. Staff to get letter together for signature.

## 6. Jessica Chastain / Information Technology

### 1. Social Media Policy

Jessica Chastain addresses Board and discusses changes made to draft policy. Morris asks where this policy will live, HR etc? Boyd explains that if we pass another policy everyone needs to follow it. Chastain explains we developed this to get all departments on the same page. DeGroot motions to adopt Social Media Policy as presented today, Morris seconds. Chastain to process through Civic Plus process as prior approved. Unanimous vote. Approved

### 2. Cybersecurity Training

Jessica Chastain presents annual training.

## 7. Other County Business

**Renee Blakely** talks about HR Director applicants, right now there are 19 applicants, 2 dont meet minimum qualifications, has went through remaining and after reviewing other 17, we are looking at 7 potenal candidates. Boyd questions how long job been posted,

Blakely responds 11 days. Consensus is Blakely will print out the 7 applications and circulate them to the BOCC for review. Boyd further comments that we need to get a move on to get someone hired, doesn't want to keep open too long. DeGroot is fine with closing now. Morris would like to keep open another week or so. Morris would like to see panel consist of BOCC staff member, Counsel, Renee and BOCC. Consensus is to close posting by this Friday 4/26/19 by noon, then get packet of potential candidates to the BOCC for review. Matter to come back to BOCC Admin meeting on 4/30

**Commissioner DeGroot:** We received 2018 final SRS payment, explains why it was short, lost about 3 million amongst all the Counties. Klamath's payment was about 400k short. Further discussion about PILT and SRS funding. Additional discussion about issues in our forests with fallen trees due to the weather, not sure how those trees are going to be collected, will be talking with BLM about a plan. Benji Hensley approached him about program at Mazama High School regarding "student internships", is the BOCC interested? Morris indicates that we are currently using Oregon Tech student as interns. Boyd comments that these kids are going to want to get knowledge about County business, not just cleaning stalls at the Fairgrounds or washing trucks at Public Works. Boyd would like Ms. Hensley to come to the Dept. Head meeting on May 2nd.

Commissioner Boyd: Met with Barry Imler about closing roads within the Freemont Winema National Forest for safety reasons as they can not maintain them, this is causing issues because people can't get in to cut firewood. Need to let citizens know that they can contact Judd Lehman at to get a permit to cut wood Freemont Winema National Forest. DeGroot comments on frustration that those roads need to be maintained for fire fighting purposes.

## 8. Adjournment

2:12pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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