



## Board of Commissioners Business Meeting Agenda August 27, 2019 ~ 8:30 am ~ Room 219

### 1. Call To Order, Those Present, Flag Salute

### 2. Public Comment

### 3. Agenda Deletions/Additions

#### 1. 9.4 Added

### 4. Approve Minutes From Last Meeting

#### 1. In The Matter Of Approving The “Minutes” From The August 20th, 2019 Business Meeting. - BOCC

**Background:** Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[08-27-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

### 5. Proclamations/Presentations

#### 1. In The Matter Of Presenting The BOCC With The Robert Wood Johnson Foundation (RWJF) Culture Of Health Prize Plaque. - Jennifer Little/Healthy Klamath Coalition

**Background:** In 2017 the journey began as Healthy Klamath Coalition applied for the RWJF Culture of Health Prize. In 2018, after a three phase application process, Klamath County was selected as a RWJF Culture of Health Prize winner. From an applicant pool of over 200, Klamath County was one of only four winners nationwide. The Prize honors communities for its unwavering efforts to ensure all residents have the opportunity to live healthier lives. We are no longer “Klamath County, bottom of the health rankings” but rather

“Klamath County, Culture of Health Prize winner.” To become a Culture of Health Prize winner, Klamath County had to demonstrate excellence in the following six categories:

- Defining health in the broadest possible terms.
- Committing to sustainable systems changes and policy oriented long-term solutions.
- Creating conditions that give everyone a fair and just opportunity to reach their best possible health.
- Harnessing the collective power of leaders, partners, and community members.
- Securing and making the most of available resources.
- Measuring and sharing progress and results.

In addition to national recognition, Klamath County also received a \$25,000 prize. Healthy Klamath partners decided to invest that prize money back into the community to continue our health improvement journey. Winners had to demonstrate how they too met the six prize criteria. The funding was split among six local agencies including Youth Rising, Citizens for Safe Schools, Just Talk Suicide, Klamath Basin Senior Citizens' Center, Klamath Falls Farmer's Market, and Klamath Union High School's Culinary Program.

We hope to hang the RWJF Culture of Health Prize plaque in the Government Center so all who enter will know that this is a high caliber community with national recognition.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE RWJF.PDF](#)

## 6. Public Hearings

### 1. TIME CERTAIN 8:45 - In The Matter Of Holding A Public Hearing To Take Public Comment Regarding An Application For A Community Development Block Grant. - BOCC

**Background:** Klamath County is preparing an application for a 2019 Community Development Block Grant from the Business Oregon for a Housing Rehabilitation Grant Program. The purpose of the project is to finance low/moderate income owner occupied single family rehabilitation projects. It is estimated that the proposed project will benefit at least 30-40 persons, of whom 100% will be low or moderate income.

**Fiscal Impact:** \$479.48 Expenditure for publication notice, General Fund Commissioners

**Recommended Motion:** \*\*\*\*\*Must read publication notice in full and take public comment.

Documents:

[8373.PDF](#)

## 7. Bids/Awards/Proposals

### 1. In The Matter Of Approving The Purchase Of One (1) 259D3 Compact Track Loader. Tom Crist, CDD-Solid Waste

**Background:** The Solid Waste Division would like to utilize Klamath County's membership with Sourcewell formerly known as National Joint Powers Alliance (NJPA) by purchasing One (1) 259D3 Compact Track Loader off of Sourcewell Contract 032119-Cat.

**Fiscal Impact:** \$61,550.00 expenditure from the Solid Waste Equipment Reserve fund.

**Recommended Motion:** Board approval to accept the quote and purchase of One (1) 259D3 Compact Track Loader; and authorize Solid Waste Manager to sign. Fiscal impact is \$61,550.00 expenditure from the Solid Waste Equipment Reserve fund.

Documents:

[259D3 COMPACT TRACK LOADER -SW.PDF](#)

### 2. In The Matter Of Accepting And Executing The Bid Award From Upper Rogue Excavation For The Homedale Road Sidewalk Ramp Replacement 2019-2020 Project. Jeremy Morris, Public Works

**Background:** On June 24, 2019 Public Works issued an Invitation For Bids for the Homedale Road Sidewalk Ramp Replacement 2019-2020 project. On July 30, 2019 the Public Works Department opened bids and received the following:

Upper Rogue Excavation \$398,436.00

Central Pipeline, Inc \$452,220.00

Brown Contracting, Inc \$488,844.00

Rocky Mountain Construction, LLC \$532,608.50

Public Works requests that the bid be awarded to Upper Rogue Excavation for \$398,436.00.

**Fiscal Impact:** Fiscal Impact is none.

**Recommended Motion:** Board to approve and execute the attached bid award from Upper Rogue Excavation for the Homedale Road Sidewalk Ramp Replacement 2019-2020 project. Fiscal impact is none.

Documents:

**3. In The Matter Of The BOCC Accepting The Bid From Henris Roofing For The Community Corrections Roofing Project. Fiscal Impact \$114,910. Thomas Banks, Maintenance**

**Background:** Maintenance issued an Invitation to Bid (ITB) to re-roof the Community Corrections building. Henris Roofing was the only bidder.

**Fiscal Impact:** Fiscal impact is \$114,910.00 expenditure from the Capital Projects Reserve fund.

**Recommended Motion:** Motion for acceptance of a bid from Henris Roofing to re-roof the Community Corrections building at 3203 Vandenberg Road with a fiscal impact of \$114,910.00 expenditure from the Capital Projects Reserve fund.

Documents:

[CCBIDACCEPT8-12-19.PDF](#)

**8. Orders**

**1. In The Matter Of Klamath County Transient Room Tax Second Quarter Distribution Ending June 30, 2019. Rick Vaughn Klamath County Tax Collector.**

**Background:** In accordance with Klamath County Code Chapter 603-Transient Room Tax any person, firm, social club, etc., who exercises occupancy for thirty days or less for dwelling, lodging, or sleeping purposes from any hotel, motel, space in mobile home or trailer park, etc. from an operator; shall collect the tax imposed which constitutes a debt owed by the operator to the County. The amount collected for the second quarter came to \$604,980.84 and shall be distributed accordingly by the tax revenue sharing formula to the Participants.

**Fiscal Impact:** TRT revenue will be distributed totaling \$598,931.03 with additional \$6,049.81 revenue to the Tax Collector's Office. Expenditure of \$604,980.84 to the Transient Room Tax Fund, Tax Collector Department.

**Recommended Motion:** Approve and execute the attached Order so the Tax Administrator can distribute accordingly by the tax revenue sharing formula \$604,980.84 to the Participants of the Transient Room Tax set by Klamath County Code chapter 603.610. Fiscal impact being revenue received and distributed in the amount of \$604,980.84. Expenditure of \$604,980.84 to the Transient Room Tax Fund, Tax Collector

Department.

Documents:

[2019\\_08\\_09\\_11\\_51\\_09.PDF](#)

**2. In The Matter Of Vacating Lots 15 And 16, Tract 1053 Oregon Shores As Shown On The Map Attached To The Planning Director Report. Map No. R-3507-006CA-00700 And 01800. Erik Nobel, Planner III, Planning Dept / CDD**

**Issue:** In the matter of vacating Lots 15 and 16, Tract 1053 Oregon Shores as shown on the map attached to the Planning Director Report. Map No. R-3507-006CA-00700 and 01800.

**Background:** The property owners of the two lots is Dave Bradburn who has signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision. The applicant paid the \$583 application fee to process the Lot Vacation request. Approval of the Final Order by the Commissioners has no fiscal impact to the County.

**Fiscal Impact:** There is no fiscal impact to Klamath County.

**Recommended Motion:** Approve the Final Order to vacate the above described property located in Klamath County Oregon (File No. LV 11-19). There is no fiscal impact to Klamath County.

Documents:

[AGENDA ITEM LV 11.19.PDF](#)

## 9. Agreements

**1. In The Matter Of Authorization For Signature Of Rick Vaughn Approval Of Maintenance Agreement Between Pacific Office Automation And Klamath County Tax/Property Management For The HP Color LJ Flow E57540c Printer. Rick Vaughn Tax Collector.**

**Background:** This agreement authorizes Klamath County Tax/Property Management to enter into an agreement with Pacific Office Automation for the maintenance, parts, labor and unlimited toner for the HP Color LJ Flow E57540c printer.

**Fiscal Impact:** \$2220.22 for the printer. Black and White Service billed at \$0.011 per copy. Color Service billed at \$0.08 per copy. Expenditure line item 1000-1030-1032-1000-

66000 (Office Supplies).

**Recommended Motion:** Authorization for signature of Rick Vaughn and approval of the agreement between Klamath County Tax/Property Management and Pacific Office Automation for the service, parts, labor and unlimited toner for HP Color LJ Flow E57540c printer. Fiscal impact is \$2220.22 for the printer. Black and White Service billed at \$0.011 per copy and Color Service billed at \$.08 per copy. Expenditure line item 1000-1030-1032-1000-66000 (Office Supplies).

Documents:

[2019\\_08\\_16\\_11\\_36\\_35.PDF](#)

## 2. In The Matter Of Approval And Signature Of Amendment #1 To A Contract Between Klamath County Community Corrections And The Klamath Crisis Center. Aaron Hartman, Community Corrections

**Background:** Community Corrections was approved to apply and subsequently awarded the 2017-2019 Oregon Criminal Justice Commission's (CJC) "Justice Reinvestment Grant Program" Grant. The JRI Grant and Supplemental Grant funds finance operations at the Klamath County Jail, the Klamath County Pre-Trial Program, the DDA at the Klamath County District Attorney's office and the Klamath Evidence Based Sentencing Program, Klamath Basin Behavioral Health, and 10% to Victim Services.

The Klamath Crisis Center bid for and was approved to fulfill the requirement of victim services through the JRI Grant.

Community Corrections has been approved to apply for the 2019-2021 CJC JRI Grant. This amendment allows the Klamath Crisis Center to extend the original 2017-2019 contract in order to continue fulfilling the victim services grant requirement.

**Fiscal Impact:** Fiscal impact not to exceed \$159,265.06 expenditure from the Criminal Justice Reinvestment Grant funds, for the grant period of July 1, 2019 through June 30, 2021.

**Recommended Motion:** Motion for approval and signature of Amendment #1 to the contract between Klamath County Community Corrections and the Klamath Crisis Center for victim services as outlined in the Criminal Justice Commission's Justice Reinvestment Grant. Fiscal impact not to exceed \$159,265.06 expenditure from the Criminal Justice Reinvestment Grant funds, for the grant period of July 1, 2019 through June 30, 2021.

Documents:

[AGREEMENT WITH KLAMATH CRISIS CENTER 2019-2021.PDF](#)

## 3. In The Matter Of The Approval And Acceptance Of The

## **Contract Between Klamath County And Henris Roofing To Re-Roof The Community Corrections Building. Thomas Banks, Maintenance**

Background: Maintenance issued and Invitation to Bid (ITB) to re-roof the Community Corrections building. Henris Roofing was the only bidder.

Fiscal Impact: Fiscal impact is \$114,910.00 expenditure from the Capital Projects Reserve fund.

Recommended Motion: Motion for approval and acceptance of a contract between Klamath County and Henris Roofing to re-roof the Community Corrections building at 3203 Vandenberg Road with a fiscal impact of \$114,910.00 expenditure from the Capital Projects Reserve fund.

Documents:

[CCREROOFCONTRACT8-14-19.PDF](#)

## **4. In The Matter Of A Land Exchange Agreement With Klamath County School District. - Rick Vaughn, Property Management**

**Background:** Klamath County and the Klamath County School District have agreed to exchange portions of their properties for mutual benefit.

**Fiscal Impact:** None

**Recommended Motion:** Approve and sign the attached Land Exchange Agreement. Fiscal Impact: None

Documents:

[LAND EXCHANGE AGREEMENT.PDF](#)

## **10. Licenses**

### **1. In The Matter Of Approving A Recommendation For A Renewal Liquor License For Mohawk Restaurant & Lounge, Murphy's Market, The Ruddy Duck & Convention Center, Ranch House & Golf Course Restaurant, Shelter Cove RV Resort And Marina, ARS 534, Crescent Creek Cottages And Mini Mart, Abby's Inc., Harriman Springs Restaurant And Jade Room Lounge. - BOCC**

**Background:** The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the

recommendation into consideration before granting or refusing the license.

**Fiscal Impact:** \$10.00 revenue to General Fund Commissioners for each renewal license.

**Recommended Motion:** Note for the Record.



Documents:

[08-27-19-BOCC-LIQUOR LICENSES.PDF](#)

## 11. Other County Business

## 12. Commissioner Reports

## 13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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