



## Board of Commissioners Business Meeting Agenda February 5, 2019~ 8:30 am ~ Room 219

1. Call To Order, Those Present, Flag Salute
2. Public Comment
3. Agenda Deletions/Additions
4. Approve Minutes From Last Meeting

### 1. In The Matter Of Approving The "Minutes" From The January 29, 2019 Business Meeting - BOCC

**Background:** Approve the "Minutes" which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

### 5. Bids/Awards/Proposals

#### 1. In The Matter Of An Authorization To Issue An Invitation For Bids For The Homedale Road Sidewalk Ramp Replacement 2019 Project. Jeremy Morris, Public Works

**Background:** Klamath County Public Works is requesting authorization to issue an Invitation For Bids for the Homedale Road Sidewalk Ramp Replacement project. Klamath County Public Works would like to contract for the removal, replacement and construction of new curb, gutter and sidewalk at the intersections of Homedale Road and Shasta Way to South 6th Street. There are 12 ramps being replaced. This project is needed so Public Works can grind and inlay the asphalt road next year (summer 2020). State/Federal law requires the upgrade of sidewalk ramps prior to improvements being made to the road.

**Fiscal Impact:** No Fiscal Impact to the Road Operating Budget at this time. Estimated future fiscal impacts could be up to \$140,000.

**Recommended Motion:** Board to authorize Public Works to issue an Invitation for Bids for the Homedale Road Sidewalk Ramp Replacement 2019 project. There is no fiscal impact to the Road Operating Budget at this time.

Documents:

[2019 ADA RAMPS HOMEDALE RD.PDF](#)

## 6. Orders

### 1. In The Matter Of An Order Appointing Three Disinterested Persons And Setting A Meeting Date And Time Pursuant To ORS 549 Drainage And Flood Control- BOCC

**Background:** Landowner, Ned Friedman, submitted an application to the Board of County Commissioners to appoint three disinterested persons of the county as a commission and to set a date and time for a meeting on his drainage issue due to the fact that the adjacent landowner, The Nature Conservancy, objected to his proposal to install a culvert across their land and into a drainage ditch located on their adjacent parcel. The attached Order appoints three disinterested persons and sets the date and time for the meeting.

**Fiscal Impact:** None.

**Recommended Motion:** Motion for the Board of County Commissioners to sign the attached Order which appoints three disinterested persons and sets the date and time to hear Ned Friedman's petition for the right to drain for February 13, 2019 @ 9:00 a.m. in the Government Center, Room 219. There is no fiscal impact.

Documents:

[FRIEDMAN - ORDER.PDF](#)  
[FRIEDMAN-DRAINAGE MEETING.PDF](#)

### 2. In The Matter Of Reappointing Heather Tramp And George Rogers To The Tourism Grant Review Panel. - BOCC

**Background:** The Tourism Grant Review Panel has vacancies and has recommended the reappointment of Heather Tramp and George Rogers. Ms. Tramp and Mr. Rogers have indicated they wish to serve another term on the panel and are willing, able and eligible to do so commencing January 1, 2019 and expiring December 31, 2021.

**Fiscal Impact:** None

**Recommended Motion:** Approve and sign the attached Order reappointing Heather Tramp and George Rogers to the Tourism Grant Review Panel.

Documents:

[SUMMARY PAGE.PDF](#)

### **3. In The Matter Of Appointing Victoria Haley, Brian Gailey And Terry Sellars To The Fair Board. - BOCC**

**Background:** The Fair Board has three vacancies, four individuals applied and all were interviewed. Victoria Haley, Brian Gailey and Terry Sellars were selected to fill the vacancies and are eligible to do so.

**Fiscal Impact:** None

**Recommended Motion:** Approve and sign the attached Order appointing Victoria Haley, Brian Gailey and Terry Sellars to the Fair Board commencing February 5, 2019 and continuing until December 31, 2021.

Documents:

[SUMMARY PAGE.PDF](#)

### **4. In The Matter Of Reappointing Jeanne (Gage) Danials To The Keno Pines Special Road District Board. - BOCC**

**Background:** The Keno Pines Special Road District Board has a vacancy and has recommended Jeanne (Gage) Danials be reappointed. Ms. Danials is willing, able and eligible to serve a term on the Board commencing January 1, 2019 and continuing until December 31, 2021.

**Fiscal Impact:** None.

**Recommended Motion:** Approve and sign the attached Order appointing Jeanne (Gage) Danials to the Keno Pines Special Road District Board.

Documents:

[02-05-19-BOCC-OR2019- APPOINT JEANNE GAGE DANIALS KENO PINES ROAD DIST.PDF](#)

## **7. Agreements**

**1. In The Matter Of The Approval Of Klamath County LOGO Usage Agreement With Business View Magazine. CDD, Stephanie Brown**

**Background:** Business View Magazine is running a feature story on Klamath County and will be using the Klamath County name and logo. This agreement shall constitute a non-exclusive license granted by Klamath County to Jon Bartlow, user on behalf of Business View Magazine for use of County's name and/or logo under the terms and conditions of the attached agreement.

**Fiscal Impact:** None.

**Recommended Motion:** Approval of Klamath County LOGO Usage Agreement constituting a non-exclusive license granted by Klamath County, to Jon Bartlow, user on behalf of Business View Magazine for use of County's name and/or logo under the terms and conditions of the attached agreement; Authorize Chair and County Finance Director to sign agreement. Fiscal Impact; None.

Documents:

[LOGO AGREEMENT NEW.PDF](#)

**2. In The Matter Of Approving And Authorizing The HR Director And Sheriff To Sign An MOU To Conduct Employment Background Checks- Human Resources- Renee Blakely, Human Resources Director**

**Background:** An MOU between the Sheriff's Office and the Human Resources Department was originally signed in July 2014, by the former Sheriff and HR Director. There is an ordinance codified in Klamath County Code Chapter 411.001-411.200 to allow this business relationship. With this MOU, the KCSO performs requested Computerized Criminal History (CCH) and financial checks for HR on potential new hires. If the CCH return includes any type of information other than a clear history or contains information that is exempt from public disclosure, the KCSO will not share said information and HR will request an employment CCH from the State of Oregon.

**Fiscal Impact:** The fiscal impact is minimal and unknown as HR pays associated fees, as necessary, from the HR recruitment budget.

**Recommended Motion:** Approve and authorize the Human Resources Director and Sheriff to sign the MOU to allow the Sheriff's Office to conduct employment background checks. The fiscal impact is minimal and unknown as HR pays

associated fees, as necessary, from the HR recruitment budget.

Documents:

[BOCC AGENDA ITEM SO MOU FEB 12 2019.PDF](#)  
[MOU HR AND SO BACKGROUNDS.PDF](#)

**3. In The Matter Of Approval And Signature Of Intergovernmental Agreement #5767 Between The State Of Oregon, Acting By And Through Its Oregon Department Of Corrections And Klamath County, Acting By And Through Its Community Corrections Office To Create An Application Program Interface (API) To Allow Information To Be Entered Once Into The Primary Statewide Information System And Authorization For Director Aaron Hartman To Sign. Aaron Hartman-Community Corrections**

**Background:** Community Corrections utilizes both the Correction's Information System (DOC400) and the Offender Management System (OMS) as the primary statewide information systems for offender case management. There is a need to create an Application Program Interface which will DOC and the Community Corrections office no longer will have to enter information separately into each system. In order to do so, ODOC must first obtain a full needs analysis/assessment to construct a business case that will be submitted through the State Gate process with the Department of Administrative Services (DAS).

**Fiscal Impact:** The fiscal impact to Community Corrections for the period of this Agreement is an expenditure of \$3,107.00 for Business Analyst services.

**Recommended Motion:** Motion for approval and signature of Intergovernmental Agreement #5767 between the State of Oregon, acting by and through its Oregon Department of Corrections and Klamath County, acting by and through its Community Corrections office to create an Application Program Interface (API) to allow information to be entered once into the primary statewide information system and authorization for Director Aaron Hartman to sign, with a cost to Community Corrections of \$3,107.

Documents:

[COMMCORR IGA 5767 ODOC KLAMATH API SERVICES 02.12.2019.PDF](#)

**4. In The Matter Of Execution Of The Construction Contract And Change Order #1 Between Klamath County Public**

**Works And Kinsman Construction, LLC For Construction Of The Klamath County Sand Shed And Truck Shed. Jeremy Morris, Public Works**

**Background:** This contract provides Kinsman Construction, LLC to construct two new metal sheds; one for the storage of sand and road repair material, the other to shelter trucks and heavy duty machinery as per the attached contract documents. Change order #1 provides value engineering reductions in the amount of (\$35,450.00).

**Fiscal Impact:** Fiscal Impact of \$1,000,000 to the Federal Reserve Budget and \$249,733.00 to the Road Operating Budget for a total amount of \$1,249,733.00. This item was in the 18/19 fiscal year budget.

**Recommended Motion:** Board to approve and sign the Construction Contract and Change Order #1 between Klamath County Public Works and Kinsman Construction, LLC for construction of the Klamath County Sand Shed and Truck Shed. Fiscal Impact of \$1,000,000 to the Federal Reserve Budget and \$249,733.00 to the Road Operating Budget for a total amount of \$1,249,733.00.

Documents:

[2019 SAND SHED TRUCK SHED CONTRACT.PDF](#)

**5. In The Matter Of An Agreement Between Klamath County And Pacific Power & Light Company For Noxious Weed Control. Todd Pfeiffer, Weed Control**

**Background:** Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to treat noxious weed-infested areas of Pacific Power & Light Company ownership or right-of-way within Klamath County. The location of the treatments are as follows:

PP&L Field Operations

- a) Line 80
- b) Line 81
- c) Delap Rd Property Tax Lot #R-3909-008BB-00100-000

PP&L Hydro

- a) Link River Trail
- b) Link River Dam
- c) Keno Park
- d) Keno Dam
- e) J.C. Boyle Dam

PP&L Substations

- a) Exterior of fencing at substations within Klamath County

**Fiscal Impact:** Income of \$9,000.00 to the Weed Control Budget

**Recommended Motion:** Board approve and authorize chair to sign the agreement between Pacific Power & Light Company and Klamath County for noxious weed control. Fiscal Impact is \$9,000.00

income to the Weed Control Budget.

Documents:

[2019 PPL WEED.PDF](#)

**6. In The Matter Of An Agreement Between Klamath County And Running Y Ranch Management, LLC For Noxious Weed Control. Todd Pfeiffer, Weed Control**

**Background:** Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this agreement is to control the growth and spread of noxious and non-native weeds at Running Y Ranch Resort – road right-of-ways and specified common areas and RidgeWater – road right-of-ways and specified common areas.

**Fiscal Impact:** Income of \$3,000.00 to the Weed Control Budget.

**Recommended Motion:** Board approve and authorize chair to sign the agreement between Running Y Ranch Management, LLC and Klamath County for noxious weed control. Fiscal Impact is \$3,000.00 income to the Weed Control Budget.

Documents:

[2019 RUNNING Y WEED.PDF](#)

**7. In The Matter Of Approving Amendment 14 To Agreement #154117 Intergovernmental Agreement (IGA) For Financing Of Public Health Services Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health**

**Background:** Amendment 14 is an update to the financial assistance award (FAA) to increase funding for Program Element 12 Public Health Emergency Preparedness and Response (PHEP) by \$5,710. This increase a result of unspent FY 2018 funds which the state decided to allocate at a rate of 7.05% award increase per county. The agreement remains effective July 1, 2018 through June 30, 2019.

**Fiscal Impact:** Increased grant revenue of \$5,710 to sub department 4029.

**Recommended Motion:** Move to approve Amendment 14 to Agreement #154117 Intergovernmental Agreement (IGA) for Financing of Public Health Services between the State of Oregon, Oregon Health Authority (OHA), and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal Impact is increased grant revenue of \$5,710 to sub department 4029. Authorize Department Head to sign.

Documents:

[154117-14\\_001.PDF](#)

## **8. In The Matter Of Approving And Signing The PPA Consent Judgement On North Ridge Estates Repositories, Rick Vaughn Tax/Property Management**

**Background:** This PPA consent agreement between the Department of Environmental Quality and Klamath County, a political subdivision of the state of Oregon, with the County taking ownership of the 2 Repositories at North Ridge Estates providing a long term, stable, continuous ownership with local enforcement capabilities and jurisdictional authority, while allowing the state to Continue to fund and perform its ongoing Operations and Maintenance obligations.

**Fiscal Impact:** No fiscal impact

**Recommended Motion:** Approve the PPA Consent Judgement on North Ridge Estates Repositories and grant Commissioner Boyd and Rick Vaughn authority to sign PPA agreement. No fiscal impact

Documents:

[BOCC BLUE SHEET 2-5-19.PDF](#)

## **8. Other County Business**

### **1. In The Matter Of Approving Klamath County Public Health To Submit A Request For Funding To The Robert Wood Johnson Foundation. – Jennifer Little, Klamath County Public Health**

**Background:** Klamath County Public Health (KCPH) is requesting board approval to submit a grant application for the Robert Wood Johnson Foundation “Health and Climate Solutions” opportunity. Funding is focused on in-depth evaluation of a program/intervention that affects the environmental impacts of climate change with a health equity focus. We will propose an evaluation of our Air Quality program, specifically the wood stove change-out and burn curtailment efforts. Brief proposals are due February 8, 2019. If selected as a semi finalist, we will be invited to submit a full proposal by April 3, 2019. Awards will be announced May 2019 and funding would begin in July 2019. The opportunity is for \$350,000 for a two year period.

**Fiscal Impact:** None at this time.

**Recommended Motion:** Move that Klamath County Public




Health's request to request for funding to the Robert Wood Johnson Foundation be approved and authorize Department Head to sign. No fiscal impact at this time.


Documents:

[RWJF CLIMATE\\_001.PDF](#)

## 9. Commissioner Reports

## 10. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at

541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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